

**THE CORPORATION OF THE TOWNSHIP OF ADELAIDE METCALFE
SPECIAL COUNCIL MEETING MINUTES – March 29, 2021
ELECTRONIC MEETING PARTICIPATION – LIVE STREAM TO YOUTUBE**

Present: Mayor Kurtis Smith, Deputy Mayor Mary Ann Hendrikx, Councillor Mike Brodie, Councillor Sue Clarke, and Councillor Betty Ann MacKinnon

Also Present: CAO Morgan Calvert, Clerk/Acting Treasurer Jennifer Turk, Public Works Manager Coulter Cahill, Fire Chief Arend Noordhof, County of Middlesex Engineer Chris Traini, Spriet Engineers Shanna McIlmurray and Kevin McIlmurray, and Electrician Brian Hillis

Call to Order

At 2:05 pm, Mayor Kurtis Smith called the meeting to order.

Declaration of Pecuniary Interest and General Nature Thereof

The Municipal Conflict of Interest Act requires any member of Council to declare a pecuniary interest and the general nature thereof; and where the interest of a member of Council has not been disclosed by reason of the member's absence from a meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

None

Kerwood Park Improvement Project

CAO Morgan Calvert presented a project summary of the Kerwood Park Improvement Project to Council:

- New Facility/Community Space
 - Improved Accessibility Throughout
 - Construct Accessible Washrooms
 - Refresh Existing Amenities
 - Encourage New Park Related Activities
- Phased in over two (2) years: 2021 and 2022
- Phase 1 includes finalizing facility, including any work related to the pavilions
- Phase 2 includes upgrades to ball diamonds, dugouts, lighting, bleachers, parking lot, aesthetics, and landscaping

CAO Morgan Calvert presented the amended interior drawings of the facility.

Shanna McIlmurray advised Council that they will construct an accessible sidewalk and pathway to the pavilion located south of where the new facility is proposed to be constructed.

Discussions took place regarding the size of the newly constructed pavilion that will be attached to the newly constructed facility.

CAO Morgan Calvert advised Council that the electrical requires to be upgraded to resolve some safety issues. Mayor Smith inquired if there would be a timer for the lights at the park or if they will be turned on and off manually by staff. Brian Hillis, Electrician for the project advised that this can be done either way the group feels is best. Implementation of the automation of the lighting will be completed in Phase 2.

Brian Hillis advised Council of the minor electrical work that is included to resolve a small safety issue in the barn. The barn will also be powered by the mechanical room. Deputy Mayor Hendrikx inquired if the outdoor electrical would be enough amps to operate coffee pots, and any other kitchen appliances. Brian Hillis advised Council that there would be sufficient amps in the outdoor electrical.

CAO Morgan Calvert advised Council of the next steps, that include:

1. Site plan process
2. Assess barn to bring to code with the Building Code Act
3. Plan discussions for Phase 2 elements as discussed earlier

Mayor Smith inquired about the placement of the AED. CAO Morgan Calvert advised Council that the AED can be placed anywhere on the facility.

Mayor Smith inquired if The Optimist and Kerwood Fire Department reviewed the amended drawings. Fire Chief advised Council that the group did review the previous version. Deputy Mayor Hendrikx advised Council that the Optimist is excited and are inquiring when construction is completed.

Councillor Brodie advised inquired about space by the proposed facility to erect a tent if needed for events where larger crowds are anticipated.

Mayor Smith thanked everyone for joining the meeting.

MOVED by Councillor MacKinnon

SECONDED by Councillor Brodie

Resolved that Council approve the amended Kerwood Park Facility engineered drawings as presented by Spriet Associates, and staff be directed to proceed with tendering the project as a phased-in approach in 2021 and 2022 as approved by Council at the December 21, 2020 Council meeting. CARRIED.

Adjournment

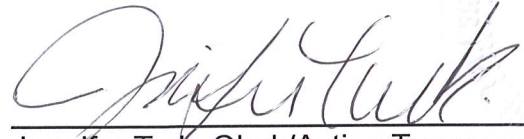
MOVED by Deputy Mayor Hendrikx

SECONDED by Councillor Brodie

Resolved that the Special Council Meeting be adjourned at 2:30 PM. CARRIED.



Kurtis Smith, Mayor



Jennifer Turk, Clerk/Acting Treasurer

