

**THE CORPORATION OF THE TOWNSHIP OF ADELAIDE METCALFE  
COUNCIL MINUTES – September 8, 2020  
ELECTRONIC MEETING PARTICIPATION – LIVE STREAM TO YOUTUBE**

**Present:** Mayor Kurtis Smith, Deputy Mayor Mary Ann Hendrikx, Councillor Brodie, Councillor Sue Clarke and Councillor Betty Ann MacKinnon

**Also Present:** Township Manager and Moderator for the meeting Morgan Calvert, Clerk/Acting Treasurer Jennifer Turk, and Public Works Manager Coulter Cahill

**Call to Order**

At 7:03 pm, Mayor Kurtis Smith called the meeting to order.

**Declaration of Pecuniary Interest and General Nature Thereof**

The Municipal Conflict of Interest Act requires any member of Council to declare a pecuniary interest and the general nature thereof; and where the interest of a member of Council has not been disclosed by reason of the member's absence from a meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

None.

**Minutes**

**MOVED by Councillor MacKinnon  
SECONDED by Councillor Brodie  
Resolved that the minutes of the August 4, 2020 Virtual Regular Council meeting, be approved and circulated. CARRIED.**

**Correspondence**

- A. Upcoming Conferences/Seminars/Meetings
- 1) Virtual Planning Meeting - Wednesday, September 9, 2020
  - 2) Virtual Regular Council Meeting - Monday, September 21, 2020
  - 3) Virtual Regular Council Meeting - Monday, October 5, 2020
  - 4) CC-1 Notice DMP and CIP Open House Public Meeting
  - 5) CC-2 Strathroy-Caradoc - North Meadows Secondary Plan - Notice of Public Meeting
- B. Recommended Reading
- 1) CC-3 BRA - August 2020 Notes
  - 2) CC-4 Middlesex Board of Health - Update for June and July
  - 3) CC-5 Notice Enbridge 2021 Rates

C. Action Required

- 1) CC-6 Oshawa - Resolution - Support-for-Cultural-Service-Sporting-Clubs

**MOVED BY Councillor MacKinnon**

**SECONDED by Councillor Clarke**

**Resolved that Council receive and file Correspondence Items CC-1 to CC-6.  
CARRIED.**

**Staff Reports**

Public Works Manager Coulter Cahill presented his report to Council.

- 1) PWM-1 Information Report

**MOVED by Deputy Mayor Hendrikx**

**SECONDED by Councillor MacKinnon**

**Resolved that Council receive the Public Works Information Report as presented  
by the Public Works Manager. CARRIED.**

Clerk/Acting Treasurer Jennifer Turk presented her reports to Council

- 2) C-1 Social Media Progress Report #5

Councillor MacKinnon inquired when the new website for the Township would be live.  
Clerk/Acting Treasurer Jennifer Turk advised Council that the website would be live  
sometime in Fall 2020.

**MOVED by Councillor MacKinnon**

**SECONDED by Councillor Brodie**

**Resolved that Council receive the Social Media – Progress Report #5 as  
presented by the Clerk/Acting Treasurer. CARRIED.**

- 3) C-2 Extension Agreement - Mark McDonald, Independent Resolutions Staff  
Report  
C-2 Extension Agreement - Mark McDonald, Independent Resolutions

**MOVED by Councillor Clarke**

**SECONDED by Deputy Mayor Hendrikx**

**Resolved that Council receive the Integrity Commissioner, Meeting Investigator,  
and Municipal Ombudsman – Extension Agreement Staff Report as presented by  
the Clerk/Acting Treasurer. CARRIED.**

- 4) C-3 Accounts Payable Report Jul 29 to Aug 31 2020  
C-3 Accounts Payable July 29 to Aug 31 2020 Listing

Councillor Clarke inquired about the purchase of benches. Public Works Manager Coulter Cahill advised Council that this purchase was for Kerwood Park, baseball dugouts. Clerk/Acting Treasurer Jennifer Turk advised Council that the purchase would come out of the Kerwood Park Improvement Budget for 2020.

**MOVED by Councillor Brodie**

**SECONDED by Councillor MacKinnon**

**Resolved that Council receive the Invoice Payment Approval Report as presented by the Clerk/Acting Treasurer and that Council approve the accounts listing for the period July 29, 2020 to August 31, 2020 in the amount of \$296,225.26.**

**CARRIED.**

### Other Business

#### Next Virtual Planning Meeting

Clerk/Acting Treasurer Jennifer Turk advised Council that a date was required to be scheduled for the next planning meeting. Planner Stephanie Poirier would be at the next planning meeting instead of Planner Erin Besch.

Clerk/Acting Treasurer Jennifer Turk advised Council that due to the notice timelines for the two (2) planning applications received, the week of October 19 (excluding October 19 due to scheduled Council Meeting) would be recommended.

Mayor Smith inquired if an email could be sent out to Council and appropriate staff members to inquire a date.

#### 5 G Staff Report

Councillor Clarke inquired about the staff report from the August 4, 2020 delegation from Heather Cormack pertaining to 5G.

Acting Township Manager Morgan Calvert advised Council that this staff report would be forth coming at the next Council meeting.

#### Employment Lands Study

Councillor Clarke inquired what the status was of the Employment Lands Study that was approved by Council to continue forward in relation to the Special Policy Areas throughout the Township.

Acting Township Manager Morgan Calvert advised Council that the GSP Group was contacted and reviewing the scope of the project is underway to see what is required.

**Closed Session**

**MOVED by Councillor MacKinnon**

**SECONDED by Councillor Brodie**

**Resolved that Council hold a Closed Session meeting as provided for as per Section 239 (2) of the Municipal Act, 2001, as amended:**

- **(b) personal matters about an identifiable individual, including municipal or local board employees;**
- **(d) Labour relations or employee negotiations at 7:22 PM. CARRIED.**

**MOVED by Deputy Mayor Hendrikx**

**SECONDED by Councillor MacKinnon**

**Resolved that the Closed Session be adjourned at 7:42 PM and reconvene in Open Session. CARRIED.**

**Rise and Report**

**MOVED by Councillor Clarke**

**SECONDED by Deputy Mayor Hendrikx**

**Resolved that Council direct staff to proceed as discussed in Closed Session. CARRIED.**

**By-laws**

**MOVED by Councillor MacKinnon**

**SECONDED by Deputy Mayor Hendrikx**

**Resolved that all three (3) readings be given to:**

**By-law No 50 of 2020 – Drainage Act Amending By-law**

**By-law No 51 of 2020 – Hay Drain 2016**

**By-law No 52 of 2020 – Towers Drain Debenture**

**By-law No 53 of 2020 – Independent Resolutions Inc – Extension Agreement 2022**

**By-law No 54 of 2020 – Drainage Superintendent Shared Services Agreement**

**By-law No 55 of 2020 – Appoint Drainage Superintendent**

**By-law No 56 of 2020 – Confirm Council Proceedings**


**And that the by-laws be signed by the Mayor and Clerk and have the corporate seal attached. CARRIED.**

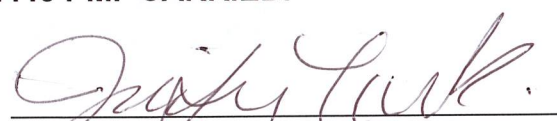
**Adjournment**

**MOVED by Deputy Mayor Hendrikx**

**SECONDED by Councillor Clarke**

**Resolved that the meeting be adjourned at 7:45 PM. CARRIED.**

  
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Kurtis Smith, Mayor

  
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Jennifer Turk, Clerk/Acting Treasurer