

**THE CORPORATION OF THE TOWNSHIP OF ADELAIDE METCALFE
COUNCIL MINUTES – October 19, 2020
ELECTRONIC MEETING PARTICIPATION – LIVE STREAM TO YOUTUBE**

Present: Mayor Kurtis Smith, Deputy Mayor Mary Ann Hendrikx, Councillor Mike Brodie, Councillor Sue Clarke and Councillor Betty Ann MacKinnon

Also Present: Township Manager and Moderator for the meeting Morgan Calvert, Clerk/Acting Treasurer Jennifer Turk, Public Works Manager Coulter Cahill, Chief Building Official Shannon Black, and Township Solicitor Analee Baroudi

Call to Order

At 7:00 pm, Mayor Kurtis Smith called the meeting to order.

Declaration of Pecuniary Interest and General Nature Thereof

The Municipal Conflict of Interest Act requires any member of Council to declare a pecuniary interest and the general nature thereof; and where the interest of a member of Council has not been disclosed by reason of the member's absence from a meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

Councillor Clarke declared pecuniary interest regarding Action Required Item CC-5, a resolution from Lake of Bays regarding the reform to the Municipal Insurance Policy.

Closed Session

MOVED by Councillor Clarke

SECONDED by Councillor MacKinnon

Resolved that Council hold a Closed Session meeting as provided for as per Section 239 (2) of the Municipal Act, 2001, as amended:

(b) personal matters about an identifiable individual, including municipal or local board employees;

(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose; at 7:01 PM. CARRIED.

MOVED by Deputy Mayor Hendrikx

SECONDED by Councillor Brodie

Resolved that the Closed Session be adjourned at 9:03 PM and reconvene in Open Session. CARRIED.

Rise and Report

MOVED by Deputy Mayor Hendrikx
SECONDED by Councillor MacKinnon
Resolved that Council schedule a Special Open Virtual Meeting to address the Interim Control By-law Extension and the Special Policy Areas within the by-law on Thursday, October 22, 2020 at 6:30 PM. CARRIED.

MOVED by Councillor MacKinnon
SECONDED by Deputy Mayor Hendrikx
Resolved that Council direct staff to report back to Council regarding the public process for amending Kerwood Wastewater Treatment Facility Fees Schedule Bylaw. CARRIED.

MOVED by Councillor Brodie
SECONDED by Deputy Mayor Hendrikx
Resolved that Council direct staff to proceed as discussed in Closed Session. CARRIED.

Councillor Clarke was opposed to this motion.

Minutes

MOVED by Councillor MacKinnon
SECONDED by Councillor Brodie
Resolved that the minutes of the October 5, 2020 Virtual Regular Council meeting be approved and circulated. CARRIED.

Delegations and Timed Events

None.

Correspondence

- A. Upcoming Conferences/Seminars/Meetings
- 1) Virtual Planning Meeting - Tuesday, October 20, 2020
 - 2) Virtual Regular Council Meeting - Monday, November 2, 2020
 - 3) Virtual Regular Council Meeting - Monday, November 16, 2020
 - 4) Virtual Planning Meeting – Monday, November 16, 2020
- B. Recommended Reading
- 1) CC-1 Solicitor General - Anti-Racism Directorate
 - 2) CC-2 Middlesex-London Board of Health - September 2020
CC-2 Middlesex-London Board of Health Update for September 2020
 - 3) CC-3 ABCA - GM's Report - Oct 15 2020
CC-3 ABCA - October 8 - Budget Committee Meeting Minutes

- CC-3 ABCA - October 15-Agenda-Board of Directors
- CC-3 ABCA - September 17 –Board Meeting Minutes
- 4) CC-4 CN - 2020 CN in your Community Publication

Councillor Clarke reiterated her conflict and removed herself from the discussion.

C. Action Required

- 1) CC-5 Lake of Bays - Resolution - Reform to the Municipal Insurance Policy

MOVED by Deputy Mayor Hendrikx

SECONDED by Councillor MacKinnon

Resolved that Council support the resolution from Lake of Bays regarding Reform to the Municipal Insurance Policy. CARRIED.

Councillor Clarke participated in discussions in the remaining agenda.

- 2) CC-6 Township of North Glengarry - Resolution - Ineligible Capital Costs for Safe Restart Agreement Funding

MOVED by Deputy Mayor Hendrikx

SECONDED by Councillor Clarke

Resolved that Council support the resolution from Township of North Glengarry regarding the Province of Ontario allowing capital expenditures under the Safe Restart Agreement. CARRIED.

MOVED by Deputy Mayor Hendrikx

SECONDED by Councillor MacKinnon

Resolved that Council receive and file Correspondence Items CC-1 to CC-4. CARRIED.

Committee Minutes

- 1) CM-1 Joint Health and Safety Committee - September 3 Minutes

MOVED by Councillor Brodie

SECONDED by Councillor MacKinnon

Resolved that Council receive the Joint Health & Safety Committee Minutes as approved by the JHSC for September 3, 2020 committee meeting. CARRIED.

- 2) CM-2 Joint Building Committee - July 9 Minutes (Not Signed)

MOVED by Councillor MacKinnon

SECONDED by Deputy Mayor Hendrikx

Resolved that Council receive the Joint Building Committee minutes as approved by the JBC for the July 9, 2020 Committee meeting. CARRIED.

Staff Reports

Public Works Manager Coulter Cahill presented his reports to Council

- 1) PWM-1 Information Staff Report

MOVED by Councillor Clarke

SECONDED by Councillor Brodie

Resolved that Council receive the Public Works Information Report as prepared by the Public Works Manager. CARRIED.

- 2) PWM-2 Fleet Maintenance Staff Report

Councillor Clarke inquired about the number of hours on each of the trucks presented in the report. Public Works Manager Coulter Cahill advised Council that they are similar in the amount of hours, however Mack #2 was serving a dual purpose of plowing roadways as well as sanding/salting roadways prior to the purchase of Mack #4.

MOVED by Councillor Brodie

SECONDED by Councillor MacKinnon

Resolved that Council receive the Fleet Maintenance Staff Report as presented by the Public Works Manager. CARRIED.

Chief Building Official Shannon Black presented her report to Council.

- 3) CBO-1 Building Permit Staff Report March - September

MOVED by Councillor MacKinnon

SECONDED by Councillor Brodie

Resolved that Council receive the Building Permit Summary Staff Report for the period March 1, 2020 to May 31, 2020 and from June 1, 2020 to September 30, 2020 as presented by the Chief Building Official. CARRIED.

Clerk/Acting Treasurer Jennifer Turk presented her report to Council

- 4) C-1 Accounts Payable Listing Staff Report
C-1 Accounts Payable Sept 29 to Oct 13 2020 Listing

Councillor Clarke inquired an invoice received from Minotaur in the amount of \$395.50. Public Works Manager Coulter Cahill advised Council this was for an annual inspection for a storm ceptor on Healy Avenue.

Councillor MacKinnon inquired about the Ward Drain write-offs. Clerk/Acting Treasurer Jennifer Turk advised Council that these were the Township's road assessment costs for the Ward Drain.

**MOVED by Deputy Mayor Hendrikx
SECONDED by Councillor Clarke**

Resolved that Council receive the Invoice Payment Approval Report as presented by the Clerk/Acting Treasurer and that Council approve the accounts listing for September 29 to October 13, 2020 in the amount of \$1,387,504.89. CARRIED.

Other Business

CN Railroad Tracks Concerns

Councillor MacKinnon inquired if there were any complaints received to date regarding the condition of the railroad tracks on Kerwood Road in the Village of Kerwood. Council advised staff that although the condition of the tracks appeared to be better, improvement was still required. Staff was directed to follow-up with the County of Middlesex and inquire if they have received any complaints since Kerwood Road is a County road.

Bluewater Recycling Association – 2021 Budget

Deputy Mayor Hendrikx advised Council that she attended a recent meeting, and a 1% to 2% increase would be coming forth in the 2021 Budget for services from Bluewater Recycling Association.

By-laws

**MOVED by Councillor MacKinnon
SECONDED by Councillor Brodie**

Resolved that all three (3) readings be given to:

By-law No 61 of 2020 – Confirm Council Proceedings

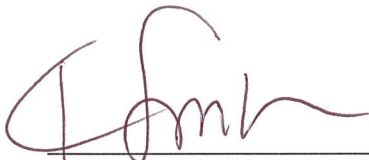
And that the by-law be signed by the Mayor and Clerk and have the corporate seal attached. CARRIED.

Adjournment

MOVED by Councillor Brodie

SECONDED by Councillor Clarke

Resolved that the meeting be adjourned at 9:27 PM. CARRIED.



Kurtis Smith, Mayor



Jennifer Turk, Clerk/Acting Treasurer

