

**THE CORPORATION OF THE TOWNSHIP OF ADELAIDE METCALFE
COUNCIL MINUTES – February 3, 2020**

Present: Mayor Kurtis Smith, Councillor Mike Brodie, Councillor Sue Clarke and Councillor Betty Ann MacKinnon

Absent: Deputy Mayor Mary Ann Hendrikx

Also Present: CAO/Treasurer Cathy Case, Clerk Jennifer Turk, Public Works Manager Coulter Cahill (for part of the meeting)

Call to Order

At 7:00 pm, Mayor Kurtis Smith called the meeting to order. A moment of silent reflection was observed.

Declaration of Pecuniary Interest and General Nature Thereof

The Municipal Conflict of Interest Act requires any member of Council to declare a pecuniary interest and the general nature thereof; and where the interest of a member of Council has not been disclosed by reason of the member's absence from a meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

Mayor Smith declared pecuniary interest regarding the delegation scheduled at 7:20 PM with Dana and Nancy Bernier in relation to Napier School House, as his wife is the Secretary-Treasurer for the Napier Women's Institute.

MOVED by Councillor Clarke

SECONDED by Councillor Brodie

Resolved that Council appoint Councillor MacKinnon as chair for the 7:20 PM delegation. CARRIED.

Minutes

MOVED by Councillor MacKinnon

SECONDED by Councillor Brodie

Resolved that the minutes of the January 28, 2020 Regular Council Meeting, and the minutes of the January 29, 2020 Special Council Meeting be approved as circulated. CARRIED.

Delegations and Timed Events

**7:05 PM Four Counties Transit Committee
Chair & Western Elgin Councillor Bonnie Rowe
Member & Southwest Middlesex Deputy Mayor Marigay Wilkins
RE: Presentation regarding Four Counties Transportation Services**

Bonnie Rowe and Marigay Wilkins presented Council with information on the Four Counties Community Transportation Services that is available in the following municipalities:

- West Elgin
- Southwest Middlesex
- Newbury
- And Chatham-Kent (Ward 3)

Bonnie Rowe and Marigay Wilkins proposed expansion into Adelaide Metcalfe, up to and including Kerwood Village.

Mayor Smith thanked the delegation and advised the proposed information would be included in the 2020 Budget for Council to review.

**7:20 PM Dana Bernier, 25984 Napier Road
RE: Napier School House**

Mayor Smith reiterated his pecuniary interest and left Council Chambers. Councillor Betty Ann MacKinnon assumed as Chair for this portion of the meeting.

Dana and Nancy Bernier expressed their interest to Council in obtaining the Napier School House.

Councillor MacKinnon thanked the delegation.

Mayor Smith returned to chair the remaining portion of the meeting.

**7:35 PM Heather Cormack, 26034 Kerwood Road
RE: 25700 Kerwood Road – Industrial Uses**

Heather Cormack presented information to Council regarding industrial uses on the property known as 25700 Kerwood Road.

Mayor Smith thanked the delegation.

Correspondence

- A. Upcoming Conferences/Seminars/Meetings
- 1) Regular Council Meeting - Tuesday, February 18, 2020
 - 2) Budget Meeting – Thursday, February 20, 2020 @ 1:00 PM
 - 3) Regular Council Meeting - Monday, March 2, 2020
 - 4) Regular Council Meeting – Monday, March 16, 2020
 - 5) CC-1 Heritage Week 2020 - Event Submissions Deadline - February 5, 2020
 - 6) CC-2 Middlesex Centre - Notice of Public Meeting - February 19, 2020

MOVED by Councillor MacKinnon

SECONDED by Councillor Clarke

Resolved that Council has no concerns with regards to the Notice of Public Meeting from Middlesex Centre for an application for an Official Plan Amendment at 4766 Egremont Drive. CARRIED.

- 7) CC-3 2020 Farmland Forum - Guelph, ON
- B. Recommended Reading
- 1) CC-4 Ausable Bayfield Conservation Authority - News Release - January 2020
 - 2) CC-5 St Clair Region Conservation Authority - 2019 December Meeting Highlights
 - 3) CC-6 CN Public Inquiry and Police Line Information
- C. Action Required
- 1) CC-7 Ministry of Children, Community and Social Services - Survey - Poverty Reduction Strategy
 - 2) CC-8 Community Futures Middlesex - Municipal Letter - CFDC Board Members
 - 3) CC-9 City of Sarnia - Resolution - Ontario Power Generation's Deep Geologic Repository Project
 - 4) CC-10 Rainy River District - Resolution - Address Fair & Equitable Property Tax Revenue on Railway Right-of-Ways
 - 5) CC-11 R Govers - Letter of Concern - New Automated Garbage Recycling Collection System

MOVED by Councillor Clarke

SECONDED by Councillor MacKinnon

Resolved that Council defer the resolution from the Rainy River District Municipal Association regarding addressing fair & equitable property tax revenue on railway right-of-ways. CARRIED.

MOVED by Councillor MacKinnon
SECONDED by Councillor Brodie
Resolved that Council receive and file Correspondence Items CC-1, CC-3 to CC-9, and CC-10. CARRIED.

Staff Reports

Clerk Jennifer Turk presented her reports to Council.

- 1) C-1 Council Meeting Change of Start Time for Feb 18 2020

MOVED by Councillor MacKinnon
SECONDED by Councillor Clarke
Resolved that Council receive the Change of Start Time – February 18, 2020 Council Meeting Staff Report as presented by the Clerk. CARRIED.

MOVED by Councillor Clarke
SECONDED by Councillor Brodie
Resolved that Council approve the change of start time for the Tuesday, February 18, 2020 Council Meeting with Closed Session commencing at 6:00 PM, and Regular Open Session commencing at 7:00 PM in order to conduct the scheduled agenda items for this meeting. CARRIED.

- 2) C-2 By-law Enforcement Dec 2019 Jan 2020 Monthly Report

MOVED by Councillor Brodie
SECONDED by Councillor MacKinnon
Resolved that Council receive the By-law Enforcement Staff Report for the period ending January 31, 2020 as presented by the Clerk. CARRIED.

CAO/Treasurer Cathy Case presented her reports to Council.

- 3) CAOTR-1 Invoice Payment Approval
CAOTR-1 Invoice Payment Listing January 23 to 31 2020

MOVED by Councillor MacKinnon
SECONDED by Councillor Brodie
Resolved that Council receive the Invoice Payment Approval – January 23, 2020 to January 31, 2020 Staff Report as presented by the CAO/Treasurer. CARRIED.

MOVED by Councillor Brodie
SECONDED by Councillor MacKinnon
Resolved that Council approve the accounts listing for the Period January 23, 2020 to January 31, 2020 in the amount of \$136,663.12 as presented. CARRIED.

- 4) CAOTR-2 Stopping Train Whistle at Pike Road Crossing-CN Response
CAOTR-2 CN Process_for_Eliminating_Whistling_at_Public_Crossings

MOVED by Councillor Clarke

SECONDED by Councillor MacKinnon

Resolved that Council receive the Stopping Train Whistle at Pike Road Crossing – CN Response Staff Report as presented by the CAO/Treasurer. CARRIED.

Council discussed the option to proceed with the process of stopping the train whistle at Pike Road Crossing and all other crossings that are on Township roadways.

MOVED by Councillor Clarke

SECONDED by Councillor Brodie

Resolved that Council direct staff to contact other municipalities to investigate potential costs including comments from Township insurance company regarding stopping train whistles at rail road crossings on Township roadways. CARRIED.

- 5) CAOTR-3 Drainage Act Review
CAOTR-3 Minister Hardeman-Streamline Drainage Act
CAOTR-3 Drainage Act Discussion Paper

MOVED by Councillor MacKinnon

SECONDED by Councillor Brodie

Resolved that Council receive the Drainage Act Review Staff Report as presented by the CAO/Treasurer. CARRIED.

- 6) CAOTR-4 Grogast Subdivision-Reduction of Letter of Credit Request
CAOTR-4 Grogast Subdivision-Letter to Adelaide Metcalfe

MOVED by Councillor Clarke

SECONDED by Councillor Brodie

Resolved that Council receive the Grogast Subdivision – Reduction of Letter of Credit Request Staff Report as presented by the CAO/Treasurer. CARRIED.

MOVED by Councillor MacKinnon

SECONDED by Councillor Brodie

Resolved that Council approve the request from 1926691 Ontario Ltd. for a reduction to \$100,000.00 in the Letter of Credit required under the Subdivision Agreement for the Grogast Subdivision. CARRIED.

Other Business

Sidewalk Engineering

Councillor Clarke inquired about the results of the sidewalk engineering through the Township. CAO/Treasurer Cathy Case advised Council that a report would be coming to Council at the February 18, 2020 Council Meeting.

County Road and Bridge Assumption Review

Mayor Smith indicated that at the County of Middlesex, the County Road and Bridge Assumption Committee met and are reviewing a number of roadways for the County to assume within the County of Middlesex. Mayor Smith indicated that the following roadways are included on the review:

- Pike Road – From Melbourne Road to Mullifarry Drive
- Mullifarry Drive – From Pike Road to Centre Road (Highway 81)

Mayor Smith advised Staff that a report would be forth coming. Councillor Clarke inquired if Pike Road becomes a County Road, how is that going to affect the stopping of the train whistle at this crossing. CAO/Treasurer Cathy Case advised Council that the Township would consult with the County.

Closed Session

In attendance for the Closed Session was Mayor Kurtis Smith, Councillor Mike Brodie, Councillor Sue Clarke, Councillor Betty Ann MacKinnon, CAO/Treasurer Cathy Case, and Clerk Jennifer Turk.

MOVED by Councillor Clarke

SECONDED by Councillor MacKinnon

Resolved that Council hold a Closed Session meeting as provided for as per Section 239 (2) of the Municipal Act, 2001, as amended:

(a) The security of the property of the municipality or local board; (b) personal matters about an identifiable individual, including municipal or local board employees; (c) a proposed or pending acquisition of disposition of land by the municipality or local board; and (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose at 8:03 PM, and that Council, CAO/Treasurer, and Clerk be present. CARRIED.

MOVED by Councillor Clarke

SECONDED by Councillor Brodie

Resolved that the closed session end at 8:27 PM and Council convene in Open Session. CARRIED.

Rise and Report

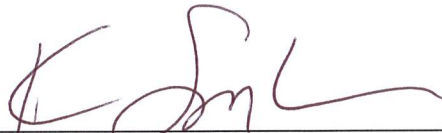
**MOVED by Councillor Brodie
SECONDED by Councillor MacKinnon
Resolved that Council direct staff to proceed as discussed in Closed Session.
CARRIED.**

By-laws

**MOVED by Councillor MacKinnon
SECONDED by Councillor Brodie
Resolved that all three readings be given to:
By-law No. 4 of 2020 – Procurement Policy
By-law No. 5 of 2020 – Confirm Council Proceedings
And that the by-laws be signed by the Mayor and Clerk and have the corporate seal attached. CARRIED.**

Adjournment

**MOVED by Councillor Brodie
SECONDED by Councillor Clarke
Resolved that the meeting be adjourned at 8:29 PM. CARRIED.**



Kurtis Smith, Mayor



Jennifer Turk, Clerk

