

**THE CORPORATION OF THE TOWNSHIP OF ADELAIDE METCALFE  
COUNCIL MINUTES – February 18, 2020**

**Present:** Mayor Kurtis Smith, Deputy Mayor Mary Ann Hendrikx, Councillor Sue Clarke and Councillor Betty Ann MacKinnon

**Absent:** Councillor Mike Brodie

**Also Present:** CAO/Treasurer Cathy Case, Clerk Jennifer Turk, Public Works Manager Coulter Cahill, Fire Chief Arend Noordhof, and Planner Erin Besch (for part of meeting)

**Call to Order**

After the Closed Session, at 7:05 pm, Mayor Kurtis Smith called the meeting to order. A moment of silent reflection was observed.

**Declaration of Pecuniary Interest and General Nature Thereof**

The Municipal Conflict of Interest Act requires any member of Council to declare a pecuniary interest and the general nature thereof; and where the interest of a member of Council has not been disclosed by reason of the member's absence from a meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

Deputy Mayor Mary Ann Hendrikx declared pecuniary interest regarding the 7:05 pm delegation with 1782767 Ontario Inc., O/A Sydenham Ridge Estates, 1425 Melwood Drive, as she is a preferred vendor at this location.

Mayor Smith declared pecuniary interest regarding Closed Session #2, Item relating to Napier School House, as his wife is the Secretary-Treasurer for the Napier Women's Institute.

**Closed Session #1 – 6:00 PM**

In attendance for the Closed Session was Mayor Kurtis Smith, Deputy Mayor Mary Ann Hendrikx, Councillor Sue Clarke, Councillor Betty Ann MacKinnon, Clerk Jennifer Turk, and Cindy McNair, from Selectpath.

**MOVED by Councillor MacKinnon**

**SECONDED by Councillor Clarke**

**Resolved that Council hold a Closed Session meeting as provided for as per Section 239 (2) of the Municipal Act, 2001, as amended:**

**(b) personal matters about an identifiable individual, including municipal or local board employees; and (d) labour relations or employee negotiations at 6:00 PM.**

**CARRIED.**

**MOVED by Councillor Clarke**  
**SECONDED by Deputy Mayor Hendrikx**  
**Resolved that Closed Session #1 end at 7:02 PM and Council convene in Open Session at 7:05 PM. CARRIED.**

**Rise and Report**

**MOVED by Councillor Clarke**  
**SECONDED by Deputy Mayor Hendrikx**  
**Resolved that Council direct staff to proceed as discussed in Closed Session #1. CARRIED.**

**Additional Agenda Items**

**MOVED by Councillor MacKinnon**  
**SECONDED by Councillor Clarke**  
**Resolved that Council approve the addition of the following Council items:**

- **Status Update – SPA Review Staff Report – prepared by Planner Erin Besch**
- **Memorandum of Support received by email February 18, 2020 from Casey Kulchycki, Zelinka Priamo Ltd. (authorized agent for 1782767 Ontario Inc.)**
- **Strathroy-District Chamber of Commerce Support Letter 2020 – Sydenham Ridge Estate received by email February 18, 2020 from Casey Kulchycki, Zelinka Priamo Ltd. (authorized agent for 1782767 Ontario Inc.)**

**CARRIED.**

**Delegations & Timed Events**

**MOVED by Councillor MacKinnon**  
**SECONDED by Deputy Mayor Hendrikx**  
**Resolved that the public meeting to hear Zoning Bylaw Amendment Applications and one (1) Official Plan Amendment Application OPA01-2020, Z02-2020 (1782767 Ontario Inc., O/A Sydenham Ridge Estates, 1425 Melwood Drive) be opened at 7:09 PM. CARRIED.**

Deputy Mayor Hendrikx reiterated her declaration of pecuniary interest and pushed her chair away from the Council table.

7:05 PM

Public Meeting

OPA01-2020 – Official Plan Amendment  
Z02-2020 – Zoning By-law Amendment  
1782767 Ontario Inc., O/A Sydenham Ridge Estates  
1425 Melwood Drive  
Authorized Agent: Casey Kulchycki, Zelinka Priamo Ltd.

Marge Hendrikx-Rutten, and Casey Kulchycki were in attendance for the applications.



Planner Erin Besch Reviewed Zoning By-law Amendment Application Z02-2020 to rezone the subject lands from the “General Agriculture (A) Zone” to a site-specific “General Agriculture (A-#) Zone” and from the “Environmental Protection (EP) Zone” to a site-specific “Environmental Protection (EP-#) Zone” to permit an Assembly Hall and Farm Winery on the subject lands. The application also proposes to add the definition of a “Farm Winery” to the Zoning By-law.

Planner Erin Besch reviewed Official Plan Amendment Application OPA01-2020 to amend the land use schedule by adding a “Special Agricultural Policy Area” to the subject lands to add “Assembly Hall” and “Farm Winery” as permitted uses.

Through Planner Erin Besch’s report, it has been recommended that Zoning By-law Amendment Z02-2020 and Official Plan Amendment OPA01-2020 be deferred to allow staff to prepare a subsequent report evaluating the said applications with a recommendation for Council’s consideration at a future meeting due to the Conservation Authority requesting further information to address buildings that are constructed in the environmental protection zone.

Authorized Agent Casey Kulchycki presented Council with his comments on behalf of the applicants.

Trev Kellar, 1457 Melwood Drive presented his comments to Council accompanied by a map showing the distances to neighbouring residents to the subject property. Trev’s concerns were related to nuisance noise created by events that occur at the subject property.

Fred Cahill, 1745 Melwood Drive presented his comments to Council outlining his concerns of nuisance noise created by events that occur at the subject property.

Councillor Clarke inquired about the age of the buildings that were outlined in the Zoning By-law Amendment application.

Mayor Smith inquired about the second driveway off Napier Road. Planner Erin Besch did not know about the second driveway at the time of the report and since learning this information has asked for information from the Public Works Manager Coulter Cahill.

Mayor Smith inquired if a planning application was submitted for the placement of the barn in the front of the property. Planner Erin Besch did not know but would investigate.

Mayor Smith inquired about municipal water and municipal sewer connection requirements due to the number of people that are on site during an event. Planner Erin Besch advised Council that the inquiry would be best answered by the Chief Building Official.

**MOVED by Councillor Clarke**

**SECONDED by Councillor MacKinnon**

**Resolved that the public meeting to hear Zoning Bylaw Amendment Applications and one (1) Official Plan Amendment Application OPA01-2020, Z02-2020 (1782767 Ontario Inc., O/A Sydenham Ridge Estates, 1425 Melwood Drive), be closed at 7:49 PM. CARRIED.**

**MOVED by Councillor Clarke**

**SECONDED by Councillor MacKinnon**

**Resolved that Council receive the Planning Information Report regarding Official Plan Amendment Application OPA01-2020 and Zoning By-law Amendment Application Z02-2020 as presented by Planner Erin Besch; and that Council direct staff to prepare a subsequent report evaluating said applications with a recommendation for Council's consideration at a future meeting. CARRIED.**

Deputy Mayor Hendrikx returned to the Council table for the remainder of the meeting.

Due to the length of the Public Meeting to hear applications OPA01-2020 and Z02-2020, Mayor Smith moved to the delegation scheduled at 7:30 PM.

Luke Wardell, 4037 Wardell Drive

Re: Letter of Request – Wardell Drive

Luke Wardell presented his letter of request and petition to Council.

Councillor Clarke inquired about traffic counts for Wardell Drive, Public Works Manager Coulter Cahill advised Council that there were traffic counts and will submit a report to Council. Public Works Manager Coulter Cahill also advised Council that Wardell Drive is a shared road with the Municipality of North Middlesex.

**MOVED by Councillor MacKinnon**

**SECONDED by Deputy Mayor Hendrikx**

**Resolved that the Public Works Manager be directed to prepare a report for Council to include costs for hard top application to be applied to Wardell Drive and be presented at a future meeting. CARRIED.**

#### Delegations & Timed Events – Continued

**MOVED by Deputy Mayor Hendrikx**

**SECONDED by Councillor MacKinnon**

**Resolved that the public meeting to hear Zoning Bylaw Amendment Applications Z03-2020 (Justin & Jessica BATTERY, 2521 Katesville Drive), and Z04-2020 (Carrigan and Jennifer MacDougall, 4225 Calvert Drive) be opened at 7:57 PM. CARRIED.**



Public Meeting

Z03-2020 – Zoning By-law Amendment

Justin & Jessica Buttery, 2521 Katesville Drive

Justin and Jessica Buttery were in attendance for the application.

Planner Erin Besch Reviewed Zoning By-law Amendment Application Z03-2020 to amend the zoning of the subject lands temporarily from General Agriculture (A) Zone to include a Temporary Use Provision (T-10) Symbol in order to facilitate the construction of a second dwelling on the property. At the date of temporary by-law expiration, the lands will return to the underlying General Agriculture (A) Zone.

Through Planner Erin Besch's report, it has been recommended that Zoning By-law Amendment Z03-2020 be approved as the application is consistent with the Provincial Policy Statement; conforms to the Official Plans of both the Township of Adelaide Metcalfe and the County of Middlesex; and the requirements of the Township of Adelaide Metcalfe Zoning By-law would be satisfied.

There were no comments from the Buttery's.

There were no comments from the gallery in attendance.

Councillor Clarke inquired if the condition of the \$10,000 deposit was towards a building permit. CAO/Treasurer Cathy Case advised Council that the \$10,000 deposit is not towards a building permit. CAO/Treasurer also advised Council that a Temporary Use Agreement will need to be signed by the property owners and the Township prior to any building permits being issued.

Z04-2020 – Zoning By-law Amendment

Carrigan & Jennifer MacDougall, 4225 Calvert Drive

Jennifer MacDougall was in attendance for the application.

Planner Erin Besch Reviewed Zoning By-law Amendment Application Z04-2020 to amend the zoning of the lot to be severed from the General Agriculture (A) Zone to Surplus Dwelling (SD) Zone in order to recognize the residential use of the lands. The application also proposes to amend the zoning of the lot to be retained from the General Agricultural (A) Zone to the Agriculture Only (AO) Zone to prohibit new residential uses on the lands.

Through Planner Erin Besch's report, it has been recommended that Zoning By-law Amendment Z04-2020 be approved as the application is consistent with the Provincial Policy Statement; conforms to the Official Plans of both the Township of Adelaide Metcalfe and the County of Middlesex; and the requirements of the Township of Adelaide Metcalfe Zoning By-law would be satisfied.

There were no comments from Jennifer MacDougall

There were no comments from the gallery in attendance.

There were no comments from Council.

**MOVED by Councillor MacKinnon**

**SECONDED by Deputy Mayor Hendrikx**

**Resolved that the public meeting to hear Zoning Bylaw Amendment Applications Z03-2020 (Justin & Jessica Buttery, 2521 Katesville Drive), and Z04-2020 (Carrigan and Jennifer MacDougall, 4225 Calvert Drive) be closed at 8:04 PM. CARRIED.**

**MOVED by Councillor Clarke**

**SECONDED by Councillor MacKinnon**

**Resolved that Council approve the application for Zoning By-law Amendment Z03-2020 for 2521 Katesville Drive to enter into a Temporary Use Agreement with the Township and submit a deposit of \$10,000 to ensure that the removal of the existing residence occurs, and that Council proceed with the first and second readings of the implementing by-law with the final reading to be provided once the \$10,000 deposit has been made and the Temporary Use Agreement is in place. CARRIED.**

**MOVED by Councillor MacKinnon**

**SECONDED by Councillor Clarke**

**Resolved that Council approve the application for Zoning By-law Amendment Z04-2020 for 4225 Calvert Drive to amend the zoning of a portion of the severed parcel created through Consent B12-2019 from General Agriculture (A) Zone to Surplus Dwelling (SD) Zone in order to recognize the residential use of the lands and to amend the zoning of a portion of the retained parcel created through Consent B12-2019 from General Agriculture (A) Zone to Agriculture Only (AO) Zone to prohibit new residential uses on the lands and that Council proceed with the first and second reading of the implementing by-law with third and final reading to be provided once a deposited reference plan has been received to the satisfaction of the Township. CARRIED.**

#### Special Policy Area – Update

Planner Erin Besch presented her report to Council.

Councillor Clarke inquired if employment lands would be noted in a report to Council. Planner Erin Besch advised Council that an overview of employment lands will be outlined in the report however, in depth examination does not meet the scope of the Special Policy Area Review.



**MOVED by Deputy Mayor Hendrikx**

**SECONDED by Councillor MacKinnon**

**Resolved that Council receive the Status Update – Special Policy Area Review Staff Report as presented by Planner Erin Besch, and that Council schedule the Statutory Public Meeting for the Special Policy Area Review draft Official Plan Amendment and draft Zoning By-law Amendment on Thursday, March 12, 2020 at 7:00 PM located at the fire hall in Kerwood. CARRIED.**

Jennifer Buchanan, Graham Scott Enns  
Municipal Auditor

Jennifer Buchanan and Rob Foster presented Council with the draft 2018 Financial Statements answering questions from Council throughout.

**MOVED by Deputy Mayor Hendrikx**

**SECONDED by Councillor MacKinnon**

**Resolved that Council receive the draft 2018 Township of Adelaide Metcalfe Financial Statements as presented by the municipal auditor, Graham Scott Enns. CARRIED.**

### Minutes

**MOVED by Councillor MacKinnon**

**SECONDED by Councillor Clarke**

**Resolved that the minutes of the February 3, 2020 Regular Meeting Minutes be approved as circulated. CARRIED.**

### Correspondence

- A. Upcoming Conferences/Seminars/Meetings
- 1) Budget Meeting – Thursday, February 20, 2020
  - 2) Regular Council Meeting - Monday, March 2, 2020
  - 3) Regular Council Meeting - Monday, March 16, 2020
  - 4) Regular Council Meeting - Monday, April 6, 2020
  - 5) CC-1 SCRCA - AGM Invitation - February 27, 2020 Forest, ON

Councillor MacKinnon advised she will be attending.

- 6) CC-2 Strathroy District Chamber of Commerce - 2020 Leaders Lunch

Mayor Smith advised that Deputy Mayor Hendrikx will be in attending in his place.

B. Recommended Reading

- 1) CC-3 SCRCA - 2020 Budget Approved
- 2) CC-4 Middlesex-London Health - January 23 2020 Agenda with December 12 2019 Minutes

3) CC-5 SWIFT - News Update

Mayor Smith advised Council that County of Middlesex is getting closer to becoming part of the list of underserved homes and businesses for broadband services.

4) CC-6 Ministry of Natural Resources & Forestry - Proposed Regulatory Changes under the Aggregate Resources Act

C. Action Required

- 1) CC-7 SCRCA - Tree Planting Request Along 402
- 2) CC-8 E Denison - Letter of Request - 2020 Soccer Season

**MOVED by Councillor Clarke**

**SECONDED by Councillor MacKinnon**

**Resolved that Council receive the Letter of Request from Adelaide Metcalfe Kerwood Optimist member Eric Denison regarding the use of Kerwood Park for the soccer program, and that the request be deferred to budget discussions.**

**CARRIED.**

Mayor Smith inquired if the request would be part of the grant policy for the Township. CAO/Treasurer advised Council that this type of request would be part of the grant policy process and it is incorporated into the applications received from the Adelaide Metcalfe Kerwood Optimist Club.

3) CC-9 Prince Edward County - Resolution - Consumer Packaging on Single-Use Wipes

**MOVED by Deputy Mayor Hendrikx**

**SECONDED by Councillor MacKinnon**

**Resolved that Council support the resolution from Prince Edward County regarding Consumer Packaging on Single-Use Wipes. CARRIED.**

**MOVED by Councillor MacKinnon**

**SECONDED by Councillor Clarke**

**Resolved that Council receive and file Correspondence Items CC-1 to CC-7. CARRIED.**

**Staff Reports**

Public Works Manager Coulter Cahill presented his report to Council.

- 1) PWM-1 Road School Report

Councillor Clarke inquired if all public works employees were attending road school or if someone would be available during the daytime hours and for call-in for emergencies.



Public Works Manager Coulter Cahill advised Council that there will be at least one public works employee that is on site for the day and available for emergencies.

**MOVED by Deputy Mayor Hendrikx**

**SECONDED by Councillor Clarke**

**Resolved that Council receive the Public Works Employee Training Courses Staff Report as presented by the Public Works Manager; and that Council approve the attendance of Public Works Employees and the Public Works Manager at OGRA Road School training courses as offered in May 2020 and that the costs for registration and expenses be incorporated into the 2020 budget. CARRIED.**

Clerk Jennifer Turk presented the following reports in the absence of the Chief Building Official/By-law Enforcement Officer.

2) CBO-1 Kerwood Sewage Treatment Site Annual Report 2019 (*draft*)

Councillor Clarke inquired who prepares the report. CAO/Treasurer Cathy Case advised Council that Chief Building Official/By-law Enforcement Officer Jeff Denomy prepares the report for Council.

**MOVED by Councillor MacKinnon**

**SECONDED by Councillor Clarke**

**Resolved that Council receive the 2019 Annual Report for the Kerwood Sewage Treatment Site as presented. CARRIED.**

3) CBO-2 Building Permit Listing 2019 Comparison

**MOVED by Deputy Mayor Hendrikx**

**SECONDED by Councillor Clarke**

**Resolved that Council receive the Township Permit Comparison Summary for permits issued for period January 1, 2018 to December 31, 2019 as presented. CARRIED.**

Clerk Jennifer Turk presented her reports to Council.

4) C-1 Appointment of Municipal Weed Inspector  
C-1 Attachment No 1 - County of Middlesex Letter  
C-1 Attachment No 2 - OMAFRA Listing of Noxious Weeds  
C-1 Attachment No 3 - OMAFRA Weeds Act FAQs

**MOVED by Councillor MacKinnon**

**SECONDED by Deputy Mayor Hendrikx**

**Resolved that Council receive the Appointment of a Municipal Weed Inspector Staff Report as presented by the Clerk; and that Council enact an appointment by-law for Mark Brown, County of Middlesex Weed Inspector for the Township of Adelaide Metcalfe as the Municipal Weed Inspector as recommended by the Clerk. CARRIED.**

5) C-2 Introduction to Community Emergency Management (ICEM) Workshops

**MOVED by Councillor MacKinnon**

**SECONDED by Deputy Mayor Hendrikx**

**Resolved that Council receive the Introduction to Community Emergency Management (ICEM) Workshops Staff Report as presented by the Clerk. CARRIED.**

6) C-3 Mosquito Larviciding Program 2020

C-3 Mosquito Larviciding Program 2020 - Attachment No 1

**MOVED by Deputy Mayor Hendrikx**

**SECONDED by Councillor Clarke**

**Resolved that Council receive the Mosquito Larviciding Program Staff Report as presented by the Clerk; and that Council supports the action by the Middlesex-London Health Unit to reduce the risk of West Nile Virus and that the Clerk be directed to issue a letter of support as requested. CARRIED.**

CAO/Treasurer Cathy Case presented her reports to Council.

7) CAOTR-1 Invoice Payment Approval

CAOTR-1 Invoice Payment Listing-February 1 to 14 2020

**MOVED by Councillor MacKinnon**

**SECONDED by Deputy Mayor Hendrikx**

**Resolved that Council receive the Invoice Payment Approval – February 1, 2020 to February 14, 2020 Staff Report as presented by the CAO/Treasurer; and that Council approve the accounts listing for the period February 1 to February 14, 2020 in the amount of \$120,789.42 as presented. CARRIED.**

8) CAOTR-2 Bluewater Recycling Association-Automated Waste and Recycling Collection Agreement

CAOTR-2 BWR-Draft Agreement



**MOVED by Councillor Clarke**

**SECONDED by Deputy Mayor Hendrikx**

**Resolved that Council receive the Bluewater Recycling Association-Waste and Recycling Collection Agreement Staff Report as presented by the CAO/Treasurer; and that Council approve the Waste and Recycling Collection Agreement as presented. CARRIED.**

- 9) CAOTR-3 County Road and Bridge Assumption Study  
CAOTR-3 CRABAS CoW CRABAS Report 2020  
CAOTR-3 CRABAS Final Report Feb 2020 FINAL

**MOVED by Deputy Mayor Hendrikx**

**SECONDED by Councillor MacKinnon**

**Resolved that Council receive the Middlesex County Road and Bridge Assumption Study Report as presented by the CAO/Treasurer. CARRIED.**

**MOVED by Councillor MacKinnon**

**SECONDED by Deputy Mayor Hendrikx**

**Resolved that Council defer decision on the recommendation to provide a 1-year maintenance compensation for the County of Middlesex at a rate of \$9,500.00 per kilometer totaling \$67,450.00 for the Township of Adelaide Metcalfe to the 2020 budget, and that a decision on the timing of the remittance be negotiated with the County, pending County approval of the recommendations of the Technical Steering Committee contained in the County Road Assumption Study Report. CARRIED.**

**MOVED by Councillor MacKinnon**

**SECONDED by Councillor Clarke**

**Resolved that Council take no action at this time in pursuing the cessation of the train whistling at the Pike Road railway crossing as the County of Middlesex has provided notice that the County intends to designate Pike Road as part of the County road system as of August 1, 2020 and that property owners who signed the stopping of the train whistle petition, be notified. CARRIED.**

- 10) CAOTR-4 Municipal Modernization Program-Middlesex County Joint Submission Approvals  
CAOTR-4 Middlesex County-MMP MMAH Minister Letter  
CAOTR-4 Middlesex County Project 2-MMP MMAH Minister Letter

**MOVED by Councillor Clarke**

**SECONDED by Councillor MacKinnon**

**Resolved that Council receive the Municipal Modernization Program-Middlesex County Joint Submission Approvals Report as presented by the CAO/Treasurer. CARRIED.**

- 11) CAOTR-5 Financial Report

**MOVED by Deputy Mayor Hendrikx**  
**SECONDED by Councillor MacKinnon**  
**Resolved that Council receive the Financial Report including January 2020**  
**Payroll as presented by the CAO/Treasurer. CARRIED.**

### **Other Business**

#### Enbridge Expansion

Deputy Mayor Hendrikx advised Council of a round of funding from Enbridge to go towards strategic planning for expansion of natural gas lines for municipalities. CAO/Treasurer Cathy Case advised Council that she was contacted by Enbridge for possible areas of expansion. Deputy Mayor Hendrikx inquired how the areas for expansion are determined. CAO/Treasurer Cathy Case advised Council this is determined by biggest users.

#### Dog License Options

Councillor Clarke inquired into options for dog licensing throughout the Township. County of Wellington uses DocuPet that provides registration and lost pet services to municipalities. Councillor Clarke advised Council that this option could be more cost effective than going door-to-door.

Mayor Smith advised Council that he'd like to see the Township move into a model like the Municipality of Strathroy-Caradoc where a dog license is purchased once for the life of the animal. CAO/Treasurer Cathy Case advised Council that the current model does more than license dogs, it also serves as a way to check in on the welfare of the animals.

#### Sidewalks

Mayor Smith inquired about the installation of sidewalks on Pannell Lane into Strathroy-Caradoc. He would like to see this area included on the engineer report being provided by Driven Engineering.

### **Closed Session #2**

In attendance for the Closed Session was Mayor Kurtis Smith, Deputy Mayor Mary Ann Hendrikx, Councillor Sue Clarke, Councillor Betty Ann MacKinnon, CAO/Treasurer Cathy Case, Clerk Jennifer Turk, and Fire Chief Arend Noordhof (for part of the meeting).



**MOVED by Councillor MacKinnon**

**SECONDED by Deputy Mayor Hendrikx**

**Resolved that Council hold Closed Session #2 meeting as provided for as per Section 239 (2) of the Municipal Act, 2001, as amended:**

**(a) the security of the property of the municipality or local board;**

**(b) personal matters about an identifiable individual, including municipal or local board employees;**

**(c) a proposed or pending acquisition or disposition of land by the municipality or local board;**

**(d) labour relations or employee negotiations; and**

**(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose at 9:17 PM following a 5-minute recess. CARRIED.**

**MOVED by Councillor Clarke**

**SECONDED by Deputy Mayor Hendrikx**

**Resolved that the Closed Session #2 end at 11:19 PM and Council reconvene in Open Session. CARRIED.**

Mayor Smith advised Council to resume the Council meeting, to complete the business on the agenda. As per the Procedural By-law, Section 15.1, Council had reached the four (4) hour mark since the meeting being called to order at 7:05 PM.

### **Rise & Report**

**MOVED by Deputy Mayor Hendrikx**

**SECONDED by Councillor Clarke**

**Resolved that Council direct staff to proceed as directed in Closed Session. CARRIED.**

### **By-laws**

**MOVED by Councillor MacKinnon**

**SECONDED by Deputy Mayor Hendrikx**

**Resolved that first and second readings be given to:**

**By-law No. 7 of 2020 – Zoning By-law Amendment Z03-2020 BATTERY**

**By-law No. 8 of 2020 – Zoning By-law Amendment Z04-2020 MacDougall**

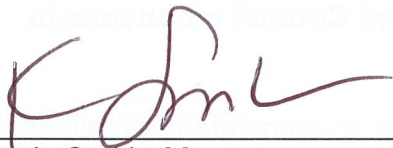
**And that the by-laws be signed by the Mayor and Clerk. CARRIED.**

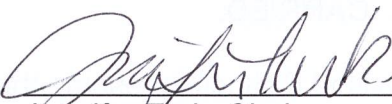
Clerk Turk advised Council that third and final reading would not be given to By-law No. 79 of 2019, as the reference plan had not been submitted.

**MOVED by Councillor MacKinnon**  
**SECONDED by Deputy Mayor Hendrikx**  
**Resolved that all three readings be given to:**  
**By-law No. 6 of 2020 – Appoint Weed Inspector**  
**By-law No. 9 of 2020 – Confirm Council Proceedings**  
**And that the by-laws be signed by the Mayor and Clerk and have the corporate seal attached. CARRIED.**

**Adjournment**

**MOVED by Councillor MacKinnon**  
**SECONDED by Councillor Clarke**  
**Resolved that the meeting be adjourned at 11:22 PM. CARRIED.**

  
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Kurtis Smith, Mayor

  
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Jennifer Turk, Clerk