

**THE CORPORATION OF THE TOWNSHIP OF ADELAIDE METCALFE
COUNCIL MINUTES – January 21, 2019**

Present: Mayor Kurtis Smith, Councillor Brodie, Councillor Clarke, Councillor Betty Ann MacKinnon

Absent: Deputy Mayor Mary Ann Hendrikx

Also Present: CAO/Treasurer Cathy Case, Clerk Jennifer Turk, Public Works Manager Jeff Little, Chief Building Official/By-law Enforcement Officer Jeff Denomy, and Planner Erin Besch (for part of the meeting)

Call to Order

At 6:30 pm, Mayor Kurtis Smith called the meeting to order. A moment of silent reflection was observed.

Declaration of Pecuniary Interest and General Nature Thereof

The Municipal Conflict of Interest Act requires any member of Council to declare a pecuniary interest and the general nature thereof; and where the interest of a member of Council has not been disclosed by reason of the member's absence from a meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

Councillor MacKinnon declared a pecuniary interest relating to Consent Application B02-2019, Donald and Katherine Denning, Part of Lot 16, Concession 4, as the solicitor attending for the consent application is her employer.

Mayor Smith declared a pecuniary interest relating to Closed Session item under the Municipal Act, Section 239 (2)(a) the security of the property of the municipality or local board; and (c) a proposed or pending acquisition or disposition of land by the municipality or local board, as his wife is the Secretary-Treasurer for the Napier Women's Institute.

Delegations & Timed Events

6:30 PM Durk Vanderwerff, Director of Planning
Erin Besch, Planner
County of Middlesex

Director of Planning, Durk Vanderwerff and Planner Erin Besch presented Council with an overview on planning.

Councillor Clarke inquired about the County Official Plan to entertain hobby farms, as individuals may not want to purchase agricultural land but may want to purchase a house in agricultural land designation.

Director of Planning, Durk Vanderwerff advised Council that there are already quite a few “hobby farms” in Adelaide Metcalfe. Currently the Provincial Policy Statement does not allow consents of less than 40 hectares (100 acres), however with a new provincial government in place, this rule may be reviewed.

Councillor MacKinnon inquired about who the members are that are serving on the OMB (Ontario Municipal Board) that deal with appeals from decisions made regarding planning applications.

Director of Planning Durk Vanderwerff advised Council that the OMB is now LPAT (Local Planning Appeal Tribunal) and the same members sit on the LPAT committee.

Councillor Clarke inquired if the LPAT members are appointed.

Durk Vanderwerff advised Council that the LPAT members are financially appointed and range from lawyers to urban planners.

Mayor Smith thanked the delegation for the information session.

7:05PM Public Meeting

MOVED by Councillor Clarke

SECONDED by Councillor MacKinnon

Resolved that the public meeting to hear Zoning By-law Amendment Application Z01-2019 (Ervin Bryant & Ian Bryant, 2123 Melwood Drive) be opened at 7:05 pm. CARRIED.

Zoning By-law Amendment Z01-2019

Ervin Bryant & Ian Bryant, 2123 Melwood Drive

Ervin Bryant and Ian Bryant were both in attendance for the meeting.

Planner Erin Besch reviewed Zoning By-law Amendment Application Z01-2019 to rezone the severed parcel created through Consent B08-2018 from General Agriculture (A) Zone to Surplus Dwelling (SD) Zone in order to recognize the residential use of the lands and to rezone the retained parcel created through Consent B08-2018 from General Agriculture (A) Zone to Agriculture Only (AO) Zone to prohibit new residential dwellings on the lands.

Through Planner Erin Besch’s report, it has been recommended that Zoning By-law Amendment Z01-2019 be approved as the application is consistent with the Provincial Policy Statement; conforms to the Official Plans of both the Township of Adelaide

Metcalfe and the County of Middlesex; and the requirements of the Township of Adelaide Metcalfe Zoning By-law would be satisfied.

Ervin Bryant and Ian Bryant had nothing further to add to the application.

There were no comments from the public in attendance. Council had no questions or concerns.

MOVED by Councillor Clarke

SECONDED by Councillor MacKinnon

Resolved that the public meeting to hear Zoning By-law Amendment Application Z01-2019 (Ervin Bryant & Ian Bryant, 2123 Melwood Drive) be closed at 7:10 pm. CARRIED.

MOVED by Councillor Clarke

SECONDED by Councillor MacKinnon

Resolved that Council approve the application for Zoning By-law Amendment Z01-2019 for 2123 Melwood Drive to amend the zoning of a portion of the severed parcel created through Consent B08-2018 from General Agriculture (A) Zone to Surplus Dwelling (SD) Zone in order to recognize the residential use of the lands and to amend the zoning of a portion of the retained parcel created through Consent B08-2018 from General Agriculture (A) Zone to Agriculture Only (AO) Zone to prohibit new residential uses on the lands and that Council proceed with the first and second reading of the implementing by-law with third and final reading to be provided once a deposited reference plan has been received to the satisfaction of the Township. CARRIED.

7:15 PM

Committee of Adjustment

MOVED by Councillor MacKinnon

SECONDED by Councillor Clarke

Resolved that Council convene as the Committee of Adjustment for the purpose of hearing Concurrent Applications A01-2019 & B01-2019 (Alfons & Marlies Bles, 28453 Kerwood Road), B02-2019 (Dortmans Bros. Group Inc., 29025 Centre Road), and B03-2019 (Donald & Katherine Denning, Part of Lot 16 Concession 4) at 7:15 pm. CARRIED.

Consent Application B01-2019 & Minor Variance Application A01-2019

Alfons & Marlies Bles, 28453 Kerwood Road

Authorized Agent: Jonathon Barnett

Jonathan Barnett was in attendance for the applications.

Planner Erin Besch reviewed application for Consent B01-2019 to sever a farm parcel of approximately 39.05 ha (96 ac) of land from an existing farm parcel of 78.13 ha (193.06 ac) of land.

Planner Erin Besch reviewed application for Minor Variance A01-2019 to provide relief from Section 6.2 of the Zoning By-law to permit lot areas of 39.05 ha and 38.78 ha whereas the minimum lot area is 40 ha in the General Agriculture (A) Zone.

Through Planner Erin Besch's report, it has been recommended that Consent B01-2019 be approved subject to conditions as the application is consistent with the Provincial Policy Statement; conforms to the Official Plans of both the Township of Adelaide Metcalfe and the County of Middlesex; the Township of Adelaide Metcalfe Zoning By-law would be satisfied.

Through the Planner's report, it has been recommended that Minor Variance A01-2019 be approved as the application is considered minor in nature; provides an appropriate use of the land; maintains the general intent and purpose of the Township of Adelaide Metcalfe Official Plan; and maintains the general intent and purpose of the Township of Adelaide Metcalfe Zoning By-law.

Jonathan Barnett apologized for the oversight of the water well that was not identified initially in the application on the parcel to be severed.

There were no comments from the public in attendance. The Committee of Adjustment had no questions or concerns.

MOVED by Councillor MacKinnon

SECONDED by Councillor Clarke

Resolved that Application for Consent B01-2019, submitted under Section 53 of the Planning Act, to permit the severance of a farm parcel of land from an existing farm parcel of land, at 28453 Kerwood Road be GRANTED subject to the following conditions:

- 1. That the Certificate of Consent under Section 53(42) of the Planning Act shall be given within one year of the date of the notice of the decision. The request for the Certificate of Consent shall be accompanied by a written submission that details how each of the conditions of consent has been fulfilled.**
- 2. That the applicant's solicitor submits an undertaking in a form satisfactory to the Secretary-Treasurer of the Committee of Adjustment to register an electronic transfer of title exactly consistent with the Acknowledgement and Direction executed by the applicants and the decision of the Committee of Adjustment.**
- 3. That Application for Minor Variance A01-2019 be approved and in full force.**
- 4. That a preliminary survey showing the lands being severed, and the location of all buildings and structures including their setbacks from the property lines and the location of the private water well and septic system be submitted to the satisfaction of the Township prior to being deposited at the Land Registry Office.**
- 5. That two paper copies and one digital copy of the reference plan be submitted to the satisfaction of the Township.**

6. That the applicant establish a permanent easement over the lands to be severed in favour of the lands to be retained to facilitate access to the existing private water well.
7. That any outstanding property taxes for the severed and retained lots of Consent B01-2019 be paid in full.
8. That drain assessment schedules be revised in accordance with the Drainage Act, as amended, to be commissioned and paid for by the owners, to the satisfaction of the Township.
9. That independent accesses to the lands to be severed and the lands to be retained are provided, to the satisfaction of Township.

as the application is consistent with the Provincial Policy Statement; conforms to the Official Plans of both the Township of Adelaide Metcalfe and the County of Middlesex; and the Township of Adelaide Metcalfe Zoning By-law are satisfied.
CARRIED.

MOVED by Councillor MacKinnon

SECONDED by Councillor Brodie

Resolved that Application for Minor Variance A01-2019 filed by Alfons & Marlies Bles for relief from Section 6.2 of the Zoning By-law to permit lot areas of 39.05 ha and 38.78 ha whereas the minimum lot area is 40 ha in the General Agriculture (A) Zone be granted. CARRIED.

B02-2019

Dortmans Bros. Group. Inc., 29025 Centre Road

John & Rita Dortmans were in attendance for the application.

Planner Erin Besch reviewed application for Consent B02-2019 to permit the severance of a residence from a farm parcel, facilitating the creation of a new lot to dispose of a residence surplus to a farming operation as a result of consolidation.

Through Planner Erin Besch's report, it has been recommended that Consent B02-2019 be approved subject to conditions as the application is consistent with the Provincial Policy Statement; conforms to the Official Plans of both the Township of Adelaide Metcalfe and the County of Middlesex; and, subject to Condition 8, the requirements of the Township of Adelaide Metcalfe Zoning By-law would be satisfied.

John Dortmans inquired about condition 4, revising the area of the lot to be severed to remain originally as applied for in the consent application. The Committee of Adjustment had no concerns with keeping the area of the lot to be severed to the original request of 1.08 ha (2.7 ac).

There was no one from the gallery wishing to speak to the application.

MOVED by Councillor MacKinnon

SECONDED by Councillor Clarke

Resolved that Application for Consent B02-2019, submitted under Section 53 of the Planning Act, to permit the severance of a residence from a farm parcel, facilitating the creation of a new lot to dispose of a residence surplus to a farming operation as a result of consolidation, at 29025 Centred Road be GRANTED subject to the following conditions:

- 1. That the Certificate of Consent under Section 53(42) of the Planning Act shall be given within one year of the date of the notice of the decision. The request for the Certificate of Consent shall be accompanied by a written submission that details how each of the conditions of consent has been fulfilled.**
- 2. That the applicant's solicitor submits an undertaking in a form satisfactory to the Secretary-Treasurer of the Committee of Adjustment to register an electronic transfer of title exactly consistent with the Acknowledgement and Direction executed by the applicants and the decision of the Committee of Adjustment.**
- 3. That any outstanding property taxes for the severed and retained lots of Consent B02-2019 be paid in full.**
- 4. That a preliminary survey showing the lands being severed, any required land dedication, and the location of all buildings and structures including their setbacks from the property lines and the location of the private water well and septic system be submitted to the satisfaction of the Township prior to being deposited at the Land Registry Office.**
- 5. That two paper copies and one digital copy of the reference plan be submitted to the satisfaction of the Township.**
- 6. That, if required, the owner provide road widening dedications to the County of Middlesex of up to 18 metres from the centerline of Egremont Drive (County Road 22) and Centre Road (County Road 81) to the satisfaction of the County Engineer.**
- 7. That a Zoning By-law Amendment that recognizes the residential use of the severed lot of Consent B02-2019 and prohibits new dwellings on the retained lot of Consent B02-2019 be in full force and effect.**
- 8. That the existing accessory buildings retained on the severed lands be inspected by a qualified professional and the inspection report be provided to the Township for determination of structural adequacy and/or identification of any remedial works that may be required to bring the existing buildings into conformity with the minimum construction standards for a residential accessory building, or be removed to the satisfaction of the Township.**
- 9. That unless replaced, the existing septic system is to be inspected by a qualified septic installer and the inspection report be provided to the Township for determination as to any replacement or remedial works that may be required. The qualified septic installer shall also confirm the location of the existing septic system and confirm that the clearance distance from the septic system to the well is adequate.**

- 10. That the habitability of the single detached dwelling be confirmed to the satisfaction of the Township.**
- 11. That drain assessment schedules be revised in accordance with the Drainage Act, as amended, to be commissioned and paid for by the owners, to the satisfaction of the Township.**
- 12. That independent accesses to the lands to be severed and the lands to be retained are provided, to the satisfaction of the County of Middlesex.**
- 13. That the owner enter into a severance agreement with the Township in order to advise future owners of the severed lot of Consent B02-2019 of normal farm practices occurring in the area as outlined in the Farming and Food Production Protection Act, 1998, as amended.**

as the application is consistent with the Provincial Policy Statement; conforms to the Official Plans of both the Township of Adelaide Metcalfe and the County of Middlesex; and subject to Condition 7, the requirements of the Township of Adelaide Metcalfe Zoning By-law are satisfied. CARRIED.

B03-2019

Donald & Katherine Denning, Part Lot 16, Concession 4

At the appropriate time, Councillor MacKinnon reiterated her conflict of interest as declared, and left Council chambers.

Donald Denning, and George Sinker were in attendance for the application.

Planner Erin Besch reviewed application for Consent B03-2019 to permit the severance of a lot from a 0.629 ha (1.55 ac) vacant property within the hamlet of Cairngorm in order to create two (2) residential building lots.

Through Planner Erin Besch's report, it has been recommended that Consent B03-2019 be approved subject to conditions as the application is consistent with the Provincial Policy Statement; conforms to the Official Plans of both the Township of Adelaide Metcalfe and the County of Middlesex; and, subject to Condition 7, the requirements of the Township of Adelaide Metcalfe Zoning By-law would be satisfied.

CAO/Treasurer Cathy Case inquired about the addition of a condition to provide proof of an adequate and potable water supply be demonstrated to exist to the satisfaction of the Township's Chief Building Official.

George Sinker advised the Committee of Adjustment that Donald Denning had a contractor check for a potable water supply in the areas described in the application and a potable water supply was available.

There was no one from the gallery wishing to speak to the application.

MOVED by Councillor Clarke

SECONDED by Councillor Brodie

Resolved that Application for Consent B03-2019, submitted under Section 53 of the Planning Act, to sever a lot from a 1.55 ac vacant property within h Hamlet of Caringorm in order to create two residential lots, Part Lot 16, Concession 4 be GRANTED subject to the following conditions:

- 1. That the Certificate of Consent under Section 53(42) of the Planning Act shall be given within one year of the date of the notice of the decision. The request for the Certificate of Consent shall be accompanied by a written submission that details how each of the conditions of consent has been fulfilled.**
- 2. That the applicant's solicitor submits an undertaking in a form satisfactory to the Secretary-Treasurer of the Committee of Adjustment to register electronic transfers of title exactly consistent with the Acknowledgement and Direction executed by the applicant and the decision of the Committee of Adjustment.**
- 3. That the owner provide road widening dedications to the County of Middlesex of up to 15 metres from the centerline of Calvert Drive (County Road 9) and up to 18 metres from the centerline of Melbourne Road (County Road 10) along the frontage of the lands to the satisfaction of the County Engineer.**
- 4. That the owner provide a 0.3 metre reserve land dedication to the County of Middlesex along the frontage of the lands adjacent to Melbourne Road, to the satisfaction of the County Engineer.**
- 5. That a preliminary survey showing the lands being severed, and the location of all buildings and structures including their setbacks from the property lines and the location of the private water well and septic system be submitted to the satisfaction of the Township prior to being deposited at the Land Registry Office.**
- 6. That two paper copies and one digital copy of the reference plan be submitted to the satisfaction of the Township.**
- 7. That a Zoning By-law Amendment that recognizes the residential use of the severed and retained lot of Consent B03-2019 be in full force and effect.**
- 8. That independent accesses to the lot to be severed and the lot to be retained be provided and that any necessary work permits be obtained from the authority having jurisdiction.**
- 9. That the engineered site servicing and grading plan demonstrates adequate available area for private on-site services on the lot to be severed and the lot to be retained, to the satisfaction of the Township of Adelaide Metcalfe.**
- 10. That any outstanding property taxes for the lands subject to Consent B03-2019 be paid in full.**

as the application is consistent with the Provincial Policy Statement; conforms to the Official Plans of both the Township of Adelaide Metcalfe and the County of

Middlesex; and subject to Condition 7, the requirements of the Township of Adelaide Metcalfe Zoning By-law are satisfied. CARRIED.

Councillor MacKinnon returned to Council chambers.

MOVED by Councillor MacKinnon

SECONDED by Councillor Brodie

Resolved that the Committee of Adjustment be closed at 7:49 pm and Council reconvene in regular session. CARRIED.

Minutes

MOVED by Councillor MacKinnon

SECONDED by Councillor Clarke

Resolved that the minutes of the January 9, 2019 Special Meeting and January 14, 2019 Regular Meeting be approved as amended and circulated. CARRIED.

Correspondence

A. Upcoming Conferences/Seminars/Meetings

- 1) Regular Council Meeting - Monday, February 11, 2019
- 2) Regular Council Meeting - Tuesday, February 19, 2019
- 3) Regular Council Meeting - Monday, March 4, 2019
- 4) 2019 Budget Meeting – Wednesday, March 6, 2019, 10:00 AM
- 5) ROMA Conference, January 27-29, 2019 Sheraton Centre
- 6) OGRA Conference, February 24-27, 2019 Sheraton Centre
- 7) CC-1 Township of Warwick Conkey Drain Notice of Meeting
- 8) CC-2 ABCA Information Session February 5 2019

B. Recommended Reading

- 1) CC-3 MPAC 2018 Year End Assessment Report
- 2) CC-4 OEB Notice to Customers of Enbridge Gas Inc

C. Action Required

- 1) CC-5 Municipality of Mattice-Val Cote Resolution Declaration of Office

MOVED by Councillor MacKinnon

SECONDED by Councillor Brodie

Resolved that Council receive and file Correspondence items CC1-CC5. CARRIED.

Staff Reports

Chief Building Official, Jeff Denomy presented his reports to Council.

- 1) CBO-1 Building Permit Comparison Summary

Councillor Clarke inquired about the requirement for a building permit for special events tents.

Chief Building Official Jeff Denomy, advised Council that a building permit for special events tents is required if it exceeds a certain size.

MOVED by Councillor Brodie

SECONDED by Councillor Clarke

Resolved that Council receive the Building Permit Comparison Summary as presented by the Chief Building Official. CARRIED.

2) CBO-2 Kerwood Wastewater Treatment Plant Sampling Proposal

MOVED by Councillor MacKinnon

SECONDED by Councillor Brodie

Resolved that Council approve the Kerwood Wastewater Treatment Plant Sampling Proposal Report as presented by the Chief Building Official; and that Council approve Option #2 of the JFM Environmental proposal at an annual cost of \$4,375.00 plus applicable taxes with Caduceon Environmental Laboratories providing analytical services at an annual cost of \$3,060.80 plus applicable taxes. CARRIED.

Clerk, Jennifer Turk presented her reports to Council.

3) C-1 Pregnancy and/or Parental Leave for Members of Council

MOVED by Councillor Clarke

SECONDED by Councillor Brodie

Resolved that Council receive and approve the Pregnancy and/or Parental Leave for Members of Council Policy as presented by the Clerk in order to be compliant with Bill 68. CARRIED.

4) C-2 Property Standards Committee January 2019

MOVED by Councillor MacKinnon

SECONDED by Councillor Brodie

Resolved that Council receive the Appointment of Property Standards Committee Report as presented by the Clerk; and that Council appoint the following Voting Members to the Property Standards Committee:

Kurtis Smith

Mary Ann Hendrikx

Mike Brodie

Sue Clarke

Betty Ann MacKinnon

Non-Voting Members to the Property Standards Committee:

**Clerk, Jennifer Turk as Secretary
CAO/Treasurer Cathy Case as Deputy Secretary in the Clerk's absence
Chief Building Official/By-law Enforcement Officer Jeff Denomy. CARRIED.**

5) C-3 Municipal Investigator/Livestock Valuer Appointment – Update

Councillor MacKinnon inquired about training for the members appointed.

CAO/Treasurer Cathy Case advised Council that training was available and the information would be forwarded onto the appointed members.

MOVED by Councillor Clarke

SECONDED by Councillor MacKinnon

Resolved that Jim Redick be appointed as Municipal Investigator under OWDCP/Livestock Valuer, Alternate effective immediately; and that the necessary by-law be approved by Council. CARRIED.

6) C-4 Workplace Drug & Alcohol Policy

Councillor MacKinnon inquired if the policy would be reviewed by the municipal solicitor prior to approval by Council.

Clerk Jennifer Turk advised Council that there is a staff meeting to be held, Tuesday, January 22, 2019, where a copy of this policy and a copy of the Workplace Violence and Harassment policy would be circulated to staff for review prior to Council approval.

MOVED by Councillor Brodie

SECONDED by Councillor MacKinnon

Resolved that Council receive the Workplace Drug & Alcohol Policy for review to be discussed at the next Council meeting for approval, and that the policy be circulated to employees for review prior to adoption. CARRIED.

7) C-5 Workplace Violence & Harassment Policy

MOVED by Councillor Clarke

SECONDED by Councillor MacKinnon

Resolved that Council receives the Workplace Violence and Harassment Policy Staff Report as presented by the Clerk; and that the policy be circulated to the employees for review prior to adoption. CARRIED.

8) CAOTR-1 January 11 to January 21, 2019 Invoice Payment Approval Report
CAOTR-1 January 11 to January 17, 2019 Invoice Payment Listing

MOVED by Councillor Clarke

SECONDED by Councillor MacKinnon

Resolved that Council approve the accounts listing for the period January 11, 2019 to January 17, 2019 in the amount of \$28,627.04 as presented. CARRIED.

- 9) CAOTR-2 Property Standards By-law and Tidy Yard By-law
- CAOTR-2 Property Standards By-law 60 of 2002
- CAOTR-2 Tidy Yard By-law 35 of 2015
- CAOTR-2 Complaint Form

Councillor Clarke inquired when the first draft of the updated by-laws would come to Council.

CAO/Treasurer Cathy Case advised Council that the target date would be the first meeting in June 2019 for Council to review the first draft.

MOVED by Councillor MacKinnon

SECONDED by Councillor Brodie

Resolved that Council receive the Property Standards By-law and Tidy Yard By-law Report as presented by the CAO/Treasurer; and that staff be directed to review both by-laws for updating. CARRIED.

- 10) CAOTR-3 Council Remuneration
- CAOTR-3 Council Remuneration – Proposal
- CAOTR-3 Council Remuneration Comparison with Municipalities
- CAOTR-3 Council Remuneration Comparison with Middlesex Municipalities including Warwick

MOVED by Councillor MacKinnon

SECONDED by Councillor Brodie

Resolved that Council receive the report on Council Remuneration as prepared and presented by the CAO/Treasurer. CARRIED.

MOVED by Councillor Brodie

SECONDED by Councillor MacKinnon

Resolved that Council direct staff to revise the proposed schedule for Council remuneration as discussed for next Council meeting. CARRIED.

- 11) CAOTR-4 Strategic Plan – Priority Task Matrix
- CAOTR-4 Strategic Plan – Priority Task Matrix – Draft
- CAOTR-4 Strategic Plan – Priority Setting Framework

Mayor Smith advised staff to move 2.2, Building Our Community, to pursue opportunities to develop a potential community hub in Kerwood, of the Draft Priority Task Matrix from Priority C with a timeline of 2021-2022 to Priority A with a timeline of 2019.

Closed Session

MOVED by Councillor MacKinnon

SECONDED by Councillor Clarke

Resolved that Council, the CAO/Treasurer, and the Clerk, move to closed session pursuant to Section 239(2) (a) the security of the property of the municipality or local board; and (c) a proposed or pending acquisition or disposition of land by the municipality or local board at 9:08 pm. CARRIED.

Mayor Smith reiterated his conflict of interest as declared in closed session, and left Council chambers.

MOVED by Councillor Clarke

SECONDED by Councillor Brodie

Resolved that the closed session end at 9:32 pm. CARRIED.

Mayor Smith returned to Council chambers and resumed Chair for the remainder of the meeting.

Rise and Report

MOVED by Councillor MacKinnon

SECONDED by Councillor Brodie

Resolved that staff be directed to investigate as discussed in closed session. CARRIED.

Other Business

Councillor Brodie inquired about the grass cutting contract for the Township. It was advised that staff discuss with the contractor of the unsatisfactory conditions from the work performed at different times throughout the season, including the time period leading up to the Optimist Ball Tournament.

Mayor Smith advised staff to bring a staff report to the next Council meeting with a copy of the contract for Council to review the requirements of the contractor for the grass cutting service.

By-laws

MOVED by Councillor MacKinnon

SECONDED by Councillor Clarke

**Resolved that a first and second reading be given to:
By-law No. 9 of 2019 – Zoning By-law Amendment Z01-2019
and that the by-law be signed by the Mayor and Clerk. CARRIED.**

MOVED by Councillor Clarke

SECONDED by Councillor MacKinnon

Resolved that all three readings be given to:

By-law No. 6 of 2019 – Reduced Load Restriction

By-law No. 7 of 2019 – Appoint Livestock Valuer

By-law No. 8 of 2019 – Appoint Property Standards Committee

By-law No. 10 of 2019 – Pregnancy Parental Leave for Members of Council

By-law No. 11 of 2019 – Confirm Council Proceedings

And that the by-laws be signed by the Mayor and Clerk and have the corporate seal attached. CARRIED.

Adjournment

MOVED by Councillor Brodie

SECONDED by Councillor MacKinnon

Resolved that the meeting be adjourned at 9:37 pm. CARRIED.



Kurtis Smith, Mayor



Jennifer Turk, Clerk