

**THE CORPORATION OF THE TOWNSHIP OF ADELAIDE METCALFE
COUNCIL MINUTES – January 14, 2019**

Present: Mayor Kurtis Smith, Deputy Mayor Mary Ann Hendrikx, Councillor Mike Brodie, Councillor Sue Clarke, and Councillor Betty Ann MacKinnon

Also Present: CAO/Treasurer Cathy Case, Clerk Jennifer Turk, and Public Works Manager Jeff Little

Closed Session

MOVED by Councillor Clarke

SECONDED by Deputy Mayor Hendrikx

Resolved that Council, the CAO/Treasurer, the Clerk, and the Public Works Manager move to closed session pursuant to Section 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees; and (d) labour relations or employee negotiations at 6:00 pm. CARRIED.

MOVED by Councillor MacKinnon

SECONDED by Councillor Brodie

Resolved that the closed session end at 7:01 pm. CARRIED.

Call to Order

At 7:03 pm, Mayor Kurtis Smith called the meeting to order. A moment of silent reflection was observed.

Rise and Report

MOVED by Deputy Mayor Hendrikx

SECONDED by Councillor MacKinnon

Resolved that staff be directed to proceed as discussed in Closed Session. CARRIED.

Declaration of Pecuniary Interest and General Nature Thereof

The Municipal Conflict of Interest Act requires any member of Council to declare a pecuniary interest and the general nature thereof; and where the interest of a member of Council has not been disclosed by reason of the member's absence from a meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

None declared.

Minutes

MOVED by Councillor MacKinnon

SECONDED by Councillor Brodie

Resolved that the Minutes of the December 10, 2018 regular meeting, be approved as circulated. CARRIED.

Delegations & Timed Events

None scheduled

Correspondence

Upcoming Conferences/Seminars/Meetings

- 1) Regular Council Meeting - Monday, January 21, 2019
- 2) Regular Council Meeting – Monday, February 11, 2019
- 3) Regular Council Meeting - Tuesday, February 19, 2019
- 4) ROMA Conference – January 27-29, 2019, Sheraton Centre, Toronto, Ontario
- 5) OGRA Conference – February 24-27, 2019, Sheraton Centre, Toronto, Ontario

Recommended Reading

- 1) CC-1 North Middlesex - Notice of Meeting Zoning By-law Amendment
- 2) CC-2 Strathroy-Caradoc Notice of Public Meeting Official Plan and Zoning By-law Amendment
- 3) CC-3 AMO - Policy Update - Bill 66 - Municipal Implications Overview
- 4) CC-4 AMO - Policy Update - At Queen's Park Summary of 2018 Completed Legislation
- 5) CC-5 MOE - Notification of Application for Permit to Take Water
- 6) CC-6 MPAC - About MPAC and Ontario's Assessment System
- 7) CC-7 SCOR - Update
- 8) CC-8 ABCA - December 2018 Board of Directors Meeting & Minutes
- 9) CC-9 SCRCA November-December 2018 Meeting Highlights
- 10) CC-10 Middlesex-London Health Unit - Cannabis Update

Action Required

- 1) CC-11 Santo Giorno – Environmental Registry of Ontario (Renewable Energy Approvals)

MOVED by Councillor MacKinnon

SECONDED by Councillor Brodie

Resolved that Council receive and file correspondence items CC-1 to CC-11. CARRIED.

Staff Reports

Public Works Manager Jeff Little presented his report to Council.

- 1) PWM-1 Prohibiting Heavy Load By-law Update

MOVED by Councillor Clarke

SECONDED by Deputy Mayor Hendrikx

Resolved that Council receive the Prohibiting Heavy Load By-law Update Report as presented by the Public Works Manager. CARRIED.

MOVED by Deputy Mayor Hendrikx

SECONDED by Councillor MacKinnon

Resolved that Council approve the new load restriction period of March 1 to April 30 annually. CARRIED.

MOVED by Councillor Clarke

SECONDED by Deputy Mayor Hendrikx

Resolved that Council direct the Clerk to prepare a revised Reduced Load Restriction By-law with the revised load restriction period and updated Schedule 'A'. CARRIED.

Clerk Jennifer Turk presented her reports to Council.

- 2) C-1 Election 2018 Report Including Accessibility

MOVED by Councillor Brodie

SECONDED by Councillor Clarke

Resolved that Council receive the 2018 Election Report including Accessibility Staff Report as presented by the Clerk. CARRIED.

- 3) C-2 Municipal Investigator for OWDCP Livestock Valuer Appt

MOVED by Councillor MacKinnon

SECONDED by Deputy Mayor Hendrikx

Resolved that Council appoint Gordon Walker as OWDDC Program Municipal Investigator and Livestock Valuer for the Township effective immediately; and that the necessary by-law be approved by Council. CARRIED.

- 4) C-3 Fence Viewers Appt

MOVED by Councillor Clarke

SECONDED by Deputy Mayor Hendrikx

Resolved that Council receive the Appointment of Fence Viewers Report as presented by the Clerk; and that staff be directed to post a help wanted advertisement on the Township website and Facebook Page. CARRIED.

- 5) CAOTR-1 Accounts Payable December 11, 2018 to January 10, 2019

MOVED by Deputy Mayor Hendrikx

SECONDED by Councillor Clarke

Resolved that the accounts listing for the period December 11, 2018 to January 10, 2019 in the amount of \$1,164,671.10 be approved. CARRIED.

- 6) CAOTR-2 2019 Budget Process

MOVED by Deputy Mayor Hendrikx

SECONDED by Councillor Brodie

Resolved that Council of the Township of Adelaide Metcalfe meet on March 6, 2019 at 10:00 am to review the 2019 draft Township budget. CARRIED.

- 7) CAOTR-3 Ontario Cannabis Legalization Implementation Fund – Decision

MOVED by Councillor Clarke

SECONDED by Councillor MacKinnon

Resolved that Council receive the Ontario Cannabis Legalization Implementation Fund Decision Report as prepared by the CAO/Treasurer. CARRIED.

MOVED by Councillor MacKinnon

SECONDED by Councillor Brodie

Resolved that Council Opt-In to cannabis retail stores within its municipal boundaries in accordance with the Cannabis Law Statute Amendment Act, 2018. CARRIED.

- 8) CAOTR-4 Council Remuneration

CAO/Treasurer Cathy Case advised that as per information circulated to Council for review, Council remuneration will be reviewed for an increase in base rate, too accommodate the loss of 1/3 allowance exemption, a scenario which provides for per meeting pay, reimbursement for mileage, and consideration of internet costs.

MOVED by Deputy Mayor Hendrikx

SECONDED by Councillor MacKinnon

Resolved that a report on raising Council Remuneration be prepared and presented for Council consideration. CARRIED.

Other Business

CAO/Treasurer advised Council that Durk Vanderwerff, Director of Planning and Erin Besch, Planner are available to come to Council on Monday, January 21, 2019 at 6:30 pm to give a review of planning services supplied by the County of Middlesex, prior to planning applications being heard.

MOVED by Councillor Clarke
SECONDED by Councillor MacKinnon
Resolved that Council convene at 6:30 PM on Monday, January 21, 2019.
CARRIED.

Councillor Clarke requested that MPP Monte McNaughton be invited to speak to Council on expansion of the natural gas lines in the Township.

Councillor Clarke requested that Cara Finn, Economic Development, County of Middlesex, be requested to present to Council the role of the Economic Development in relation to the Township's Strategic Plan.

Councillor Clarke inquired into complaint processed for Property Standards. CAO/Treasurer Cathy Case will prepare a report for next meeting.

Mayor Smith Advised Council that he attended the Adelaide Metcalfe Fire Awards that occurred on the weekend at the Kerwood Fire Hall.

Mayor Smith advised Council of County Council taking place tomorrow January 15, 2019. The following delegations are scheduled for the meeting:

- Middlesex Federation of Agriculture – Individual Farm Impacts pertaining to the Farm Tax Ratio
- SCOR – South Centre Ontario Region – EDC Partnership with County of Middlesex
- Official Plan Amendment – Thames Centre – Proposed Donnelly Gravel Pit

By-laws

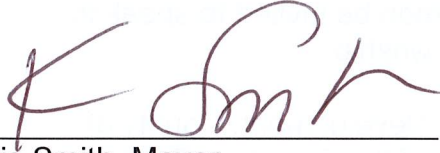
MOVED by Deputy Mayor Hendrikx
SECONDED by Councillor MacKinnon
Resolved that all three readings be given to:
By-law No. 1 of 2019 – Designate Signing Authority
By-law No. 2 of 2019 – Committee Member Appointment
By-law No. 3 of 2019 – Adopt Minimum Maintenance Standards
By-law No. 4 of 2019 – Interim Tax Levies
By-law No. 5 of 2019 – Confirm Council Proceedings
And that the by-law be signed by the Mayor and Clerk and have the corporate seal attached. CARRIED.

Adjournment

MOVED by Councillor Clarke

SECONDED by Councillor Brodie

Resolved that the meeting be adjourned at 7:51 pm. CARRIED.



Kurtis Smith, Mayor



Jennifer Turk, Clerk