

**THE CORPORATION OF THE TOWNSHIP OF ADELAIDE METCALFE
COUNCIL MINUTES – June 4, 2018**

Present: Mayor Kurtis Smith, Councillor Betty Ann MacKinnon, Councillor Mary Ann Hendrikx, and Councillor Gerald Sanders

Also Present: CAO/Treasurer Cathy Case, Clerk Jennifer Turk, and Public Works Manager Jeff Little

Absent: Deputy Mayor Stokman

Call to Order

At 7:00 pm, Mayor Kurtis Smith called the meeting to order. A moment of silent reflection was observed.

Declaration of Pecuniary Interest and General Nature Thereof

The Municipal Conflict of Interest Act requires any member of Council to declare a pecuniary interest and the general nature thereof; and where the interest of a member of Council has not been disclosed by reason of the member's absence from a meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

None declared.

Minutes

**MOVED by Councillor MacKinnon
SECONDED by Councillor Hendrikx
Resolved that the Minutes of the May 22, 2018 regular meeting, be approved as amended and circulated. CARRIED.**

Correspondence

Upcoming Conferences/Seminars/Meetings

- 1) Regular Council Meeting - Monday, June 18, 2018
- 2) Regular Council Meeting – Monday, July 9, 2018
- 3) Regular Council Meeting – Monday, July 23, 2018

Recommended Reading

- 1) CC-1 27886 Pike Notification
CC-1 Pike 2 27886 Pike EASR Map
- 2) CC-2 CN – In Your Community Publication
- 3) CC-3 Bluewater Recycling May 17 2018 Minutes

4) CC-4 SWIFT - #BroadbandForEveryone

MOVED by Councillor Sanders

SECONDED by Councillor Hendrikx

**Resolved that Council receive and file correspondence items CC-1 to CC-4.
CARRIED.**

Staff Reports

Public Works Manager Jeff Little presented his report to Council.

1) PW-1 Public Works Information Report

MOVED by Councillor Hendrikx

SECONDED by Councillor MacKinnon

**Resolved that Council accept the information report prepared by the Public
Works Manager. CARRIED.**

2) PW-2 Report on Summer Hire 2018

MOVED by Councillor Sanders

SECONDED by Councillor MacKinnon

**Resolved that Council accept the Summer Student Labourer Report prepared by
the Public Works Manager. CARRIED.**

MOVED by Councillor Hendrikx

SECONDED by Councillor MacKinnon

**Resolved that Council accept the reports from the Public Works Manager as
presented. CARRIED.**

Clerk Jennifer Turk presented her reports to Council.

3) C-1 Social Media Progress Update June 2018

MOVED by Councillor Sanders

SECONDED by Councillor MacKinnon

**Resolved that Council accept the Social Media – Progress Report as prepared by
the Clerk. CARRIED.**

MOVED by Councillor Hendrikx

SECONDED by Councillor Sanders

Resolved that Council accept the report of the Clerk as presented. CARRIED.

CAO/Treasurer Cathy Case presented her reports to Council.

4) CAOTR-1 Invoice Payment Approval – May 18 to May 30, 2018

MOVED by Councillor MacKinnon
SECONDED by Councillor Hendrikx
Resolved that the accounts listing for the period May 18 to May 30, 2018 in the amount of \$84,152.18 be approved. CARRIED.

5) CAOTR-2 Information Technology Services Agreement

MOVED by Councillor MacKinnon
SECONDED by Councillor Sanders
Resolved that Council accept the report on Information Technology Services Agreement with the County of Middlesex as prepared by the CAO/Treasurer; and that the Clerk be directed to prepare the By-law to enact the said agreement. CARRIED.

6) CAOTR-3 Request for Letter of Support – Proposed Greenhouse Development

MOVED by Councillor MacKinnon
SECONDED by Councillor Hendrikx
Resolved that Council support the proposed greenhouse development at 2897 Napperton Drive, subject to site plan approval. CARRIED.

7) CAOTR-4 Temporary Use Agreement – Keyser Dairy Ltd.

CAO/Treasurer Cathy Case advised Council that the applicant did sign the agreement with the required \$10,000 deposit on Friday, June 1, 2018, after the council agenda was prepared.

MOVED by Councillor Sanders
SECONDED by Councillor MacKinnon
Resolved that Council approve the Temporary Use Agreement with Keyser Dairy Ltd. and that the Mayor and Clerk be authorized to sign the Temporary Use Agreement upon receipt of the required deposit. CARRIED.

MOVED by Councillor MacKinnon
SECONDED by Councillor Hendrikx
Resolved that Council accept the reports of the CAO/Treasurer as presented. CARRIED.

Other Business

Councillor MacKinnon inquired about the park plan for Kerwood Park. CAO/Treasurer Cathy Case advised Council that a RFP will be issued for the creation of the plan.

Councillor Sanders inquired about the picnic tables getting cleaned prior to the Optimist Baseball Tournament being held June 8 to June 10, 2018. CAO/Treasurer Cathy Case

advised Council that the Fire Department would be cleaning off the picnic tables later in the week.

Councillor Sanders inquired if the catch basin on Napier Road was repaired. Public Works Manager Jeff Little advised Council that the catch basin was cleaned and repaired.

Mayor Smith advised Council of the recent Grand Re-Opening at Denning's Ltd. in Strathroy on Sunday, May 27, 2018. Mayor Smith informed Council that there were two (2) new rooms added to the funeral home. One room called Adelaide, and the other room called Metcalfe.

Mayor Smith also provided Council with an update regarding SWIFT. There has been an additional area where Our Lady of the Pillar School was located to be deemed as needing broadband, and that this area has been added to the map for future broadband development.

By-laws

MOVED by Councillor MacKinnon

SECONDED by Councillor Sanders

Resolved that all three readings be given to:

By-law No. 29 of 2018 – Temporary Use Agreement – 29777 Kerwood Road

And that the by-law be signed by the Mayor and Clerk and have the corporate seal attached. CARRIED.

MOVED by Councillor MacKinnon

SECONDED by Councillor Hendrikx

Resolved that third and final readings be given to:

By-law No. 22 of 2018 – Zoning Bylaw Amendment – Keyser Dairy Ltd. (John Peeters)

And that the by-law be signed by the Mayor and Clerk and have the corporate seal attached. CARRIED.

MOVED by Councillor Sanders

SECONDED by Councillor Hendrikx

Resolved that all three readings be given to:

By-law No. 30 of 2018 – Confirm Council Proceedings

And that the by-law be signed by the Mayor and Clerk and have the corporate seal attached. CARRIED.

Adjournment

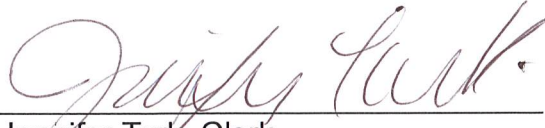
MOVED by Councillor MacKinnon

SECONDED by Councillor Sanders

Resolved that the meeting be adjourned at 7:25 pm. CARRIED.



Kurtis Smith, Mayor



Jennifer Turk, Clerk

