

**THE CORPORATION OF THE TOWNSHIP OF ADELAIDE METCALFE
COUNCIL MINUTES – January 22, 2018**

Present: Mayor Kurtis Smith, Deputy Mayor Nick Stokman, Councillor Betty Ann MacKinnon, and Councillor Gerald Sanders

Absent: Councillor Mary Ann Hendriks (attending ROMA Conference)

Also Present: CAO/Treasurer Cathy Case, and Clerk Jennifer Turk

Call to Order

At 7:00 pm, Mayor Kurtis Smith called the meeting to order. A moment of silent reflection was observed.

Declaration of Pecuniary Interest and General Nature Thereof

The Municipal Conflict of Interest Act requires any member of Council to declare a pecuniary interest and the general nature thereof; and where the interest of a member of Council has not been disclosed by reason of the member's absence from a meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

Deputy Mayor Stokman advised of a pecuniary interest in CAO/Treasurer Report Item CAOTR-2, Accounts Payable January 1 to 18, 2018, specifically the approval of invoices for the Mullifarry Retaining Wall project as he is a neighbouring land owner.

Additional Agenda Items

MOVED by Deputy Mayor Stokman

SECONDED by Councillor Sanders

Resolved that the CAO/Treasurer report CAOTR-6, Petition for Drainage Works by Owners be added to the agenda. CARRIED.

Minutes

MOVED by Councillor MacKinnon

SECONDED by Councillor Sanders

Resolved that the Minutes of the December 18, 2017 regular meeting and the Minutes of the January 15, 2018, special meeting be approved. CARRIED.

Correspondence

- 1) CC-1 Ministry of Natural Resources and Forestry - Bill 139 Update
- 2) CC-2 Drinking Water Source Protection - Water Act Amendments
- 3) CC-3 Drinking Water Source Protection - Public Input

- 4) CC-4 Ausable Bayfield Conservation Authority- New Manager
- 5) CC-5 Ausable Bayfield Conservation Authority - Nomination Form
- 6) CC-6 St Clair Region Conservation Authority December 2017 Meeting Highlights
- 7) CC-7 SWIFT - Update
- 8) CC-8 SWIFT - Farm Family Support
- 9) CC-9 SWIFT Map report December 2017
- 10) CC-10 PowerTel Contractors - Hydro One Updates
- 11) CC-11 Strathroy Chamber of Commerce Survey
- 12) CC-12 Strathroy Chamber of Commerce News
- 13) CC-13 BM Ross - Bear Creek Bridge Warwick
- 14) CC-14 Amherstburg – Essex Country Federation of Agriculture Resolution

MOVED by Councillor MacKinnon

SECONDED by Councillor Sanders

Resolved that Council support the resolution from the Town of Amherstburg regarding Essex County Federation of Agriculture’s concerns over the proposed tax changes that are being recommended by the Federal Liberal Government. CARRIED.

- 15) CC-15 Amherstburg – Windsor Essex Health Unit Cannabis Resolution
- 16) CC-16 Lakeshore – Infrastructure Funds for Flooding Issues Resolution

MOVED by Councillor Sanders

SECONDED by Councillor MacKinnon

Resolved that Council support the resolution from the Town of Lakeshore regarding the allocation of infrastructure funding dedicated to municipalities for storm water management and drainage improvements. CARRIED.

MOVED by Deputy Mayor Stokman

SECONDED by Councillor Sanders

Resolved that Council receive and file Correspondence items CC-1 to CC-13, and CC-15. CARRIED.

Staff Reports

Clerk Jennifer Turk presented her report to Council.

- 1) C-1 Emergency Response Plan - Additions

MOVED by Councillor MacKinnon

SECONDED by Deputy Mayor Stokman

Resolved that Council review the additions/changes made to the draft Emergency Response Plan and that any changes/revisions/clarifications be submitted and reviewed at the February 20 regular Council meeting. CARRIED.

MOVED by Deputy Mayor Stokman
SECONDED by Councillor MacKinnon
Resolved that Council accept the report of the Clerk as presented. CARRIED

CAO/Treasurer Cathy Case presented her report to Council.

- 2) CAOTR-1 Accounts Payable Listing – December 15 to December 31, 2017

MOVED by Councillor MacKinnon
SECONDED by Councillor Sanders
Resolved that the accounts listing for the period December 15 to December 31, 2017 in the amount of \$192,369.36 be approved. CARRIED.

- 3) CAOTR- 2 Accounts Payable Listing – January 1 to January 18, 2018

Deputy Mayor Stokman reiterated his declared interest, stepped back from Council table and abstained from voting.

MOVED by Councillor MacKinnon
SECONDED by Councillor Sanders
Resolved that the accounts listing for the period January 1 to January 18, 2018 in the amount of \$285,298.53 be approved. CARRIED.

- 4) CAOTR- 3 Animal Control Services

MOVED by Councillor MacKinnon
SECONDED by Deputy Mayor Stokman
Resolved that Council accept the proposal for renewal for animal control services from Vicki Kyle with a 3% annual rate increase and that staff have an agreement prepared for approval. CARRIED.

- 5) CAOTR-4 Libro Enhanced Commercial Banking Services

MOVED by Councillor Sanders
SECONDED by Councillor MacKinnon
Resolved that Council authorize the CAO/Treasurer to proceed with implementation of Libro Commercial Remote Deposit Capture and Libro Commercial Online Banking. CARRIED.

- 6) CAOTR-5 School Road Landfill – Inspection Report

MOVED by Deputy Mayor Stokman
SECONDED by Councillor Sanders
Resolved that Council receive the letter dated December 13, 2017 from the Ministry of the Environment and Climate Change and the Solid Non-Hazardous Waste Disposal Site Inspection Report dated November 11, 2017. CARRIED.

MOVED by Councillor Sanders

SECONDED by Councillor MacKinnon

Resolved that Council accept the estimate of \$2,500.00 from GHD to proceed with an initial assessment of OW1-81 and OW2R-15 at the School Road (Adelaide) Landfill and to provide written recommendation with time line to be filed with the Township by January 29, 2018. CARRIED.

MOVED by Councillor MacKinnon

SECONDED by Deputy Mayor Stokman

Resolved that Council direct staff to prepare a tender for the contractor work at the School Road Landfill and the Kellam Road Landfill with specific guidelines to meet the requirements of Ont. Reg. 347 for cover materials. CARRIED.

7) CAOTR-6 Drainage Works Petition

MOVED by Councillor Sanders

SECONDED by Deputy Mayor Stokman

Resolved that Council of the Township of Adelaide Metcalfe accept the Petition for Drainage Works by Owners as submitted for Lots 14 and 15, Concession 1 NER and that Spriet Associates be appointed to determine the validity of the petition. CARRIED.

MOVED by Deputy Mayor Stokman

SECONDED by Councillor Sanders

Resolved that the Council of the Township of Adelaide Metcalfe accept the Petition for Drainage Works by Owners as submitted for Lots 22 and 23, Concession 13 and that Spriet Associates be appointed to determine the validity of the petition. CARRIED.

CAO/Treasurer advised that the financial report will be available at the next Council meeting.

Council was advised of the date of Eldon Bryant's Retirement Dinner.

Councillor Sanders asked that the Drainage Superintendent, Jim Reeve provide a report.

MOVED by Councillor MacKinnon

SECONDED by Deputy Mayor Stokman

Resolved that Council accept the reports of the CAO/Treasurer as presented. CARRIED.

Other Business

Deputy Mayor Stokman advised Council of the ALUS (Alternative Land Use Services) meeting he attended on Wednesday, January 10, 2018 in Mt. Brydges. Deputy Mayor Stokman indicated that the committee is looking for a representative from Council and one from staff from either upper tier or lower tier governments.

Deputy Mayor Stokman advised Council of the Fire Department Dinner that was well attended and many awards were handed out.

Councillor MacKinnon inquired about a meeting with Strathroy-Caradoc in relation to the Servicing Agreement. CAO/Treasurer advised Council that comments from the January 15 public meeting will be coming to Council February 5 for Council to review and give further direction to staff at that time. CAO/Treasurer advised that Council should consider meeting with Strathroy-Caradoc after reviewing the report on the proposed Official Plan and Zoning By-law Amendments in the commercial corridor.

Mayor Smith advised Council from the recent snow event that took place in January, there will be a future meeting with the CAO/Treasurer and himself with Strathroy-Caradoc to discuss future communications with Adelaide Metcalfe in the event future travelers are displaced because of snow events.

Deputy Mayor Stokman advised Council of the positive comments received regarding the clearing of roadways in Adelaide Metcalfe.

Mayor Smith inquired about 2018 budget meeting dates and times. CAO/Treasurer advised Council that there are no confirmed dates.

By-Laws

MOVED by Deputy Mayor Stokman

SECONDED by Councillor Sanders

Resolved that all three readings be given to:

By-law No. 1 of 2018, Interim Tax Levy

By-law No. 2 of 2018, Appointment of Committee of Adjustment

By-law No. 3 of 2018, Confirm Council Proceedings

and that the by-laws be signed by the Mayor and Clerk and the corporate seal be attached. CARRIED.

Adjournment

MOVED by Deputy Mayor Stokman

SECONDED by Councillor MacKinnon

Resolved that the meeting be adjourned at 7:53 PM. CARRIED.



Kurtis Smith, Mayor



Jennifer Turk, Clerk