

**THE CORPORATION OF THE TOWNSHIP OF ADELAIDE METCALFE  
COUNCIL MINUTES – April 16, 2018**

**Present:** Mayor Kurtis Smith, Deputy Mayor Nick Stokman, Councillor Betty Ann MacKinnon, and Councillor Gerald Sanders

**Absent:** Councillor Mary Ann Hendrikx

**Also Present:** CAO/Treasurer Cathy Case, Clerk Jennifer Turk, Fire Chief Arend Noordhof, Public Works Manager Jeff Little, Chief Building Official Jeff Denomy and Planner Erin Besch (for part of the meeting)

**Call to Order**

At 7:00 pm, Mayor Kurtis Smith called the meeting to order. A moment of silent reflection was observed.

**Closed Session**

**MOVED by Councillor MacKinnon**

**SECONDED by Councillor Sanders**

**Resolved that Council defer the Closed Session to later in the agenda due to the scheduled public meetings with Planning and Zoning applications. CARRIED**

**Declaration of Pecuniary Interest and General Nature Thereof**

The Municipal Conflict of Interest Act requires any member of Council to declare a pecuniary interest and the general nature thereof; and where the interest of a member of Council has not been disclosed by reason of the member's absence from a meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

None declared.

**Minutes**

**MOVED by Councillor MacKinnon**

**SECONDED by Deputy Mayor Stokman**

**Resolved that the Minutes of the April 3, 2018 special council meeting, and April 3, 2018 regular meeting, be approved and circulated. CARRIED.**

## **Delegations & Timed Events**

7:05 PM PUBLIC MEETING

**MOVED by Councillor MacKinnon**

**SECONDED by Deputy Mayor Stokman**

**Resolved that the public meeting to hear Zoning By-law Amendment Applications ZBA03-2018 (Rolis Construction Inc. (Rossuurma), 4481 Walkers Drive), ZBA04-2018 (Ralph Bos Meats Ltd. (Peter Bos), 3756 Egremont Drive), and ZBA05-2018 (Keyser Dairy Ltd. (John Peeters, Agent: John-Paul Minten), 29777 Kerwood Road) be opened at 7:05 pm. CARRIED.**

### Zoning By-law Amendment ZBA03-2018

Rolis Construction Inc. (Rossuurma), 4481 Walkers Drive

The applicant and agent were not in attendance at the meeting.

Planner Erin Besch reviewed Zoning By-law Amendment Application ZBA03-2018 to rezone the severed parcel created through Consent B07-2017 from General Agriculture (A) Zone to Surplus Dwelling (SD) Zone in order to recognize the residential use of the lands and to rezone the retained parcel created through Consent B07-2017 from General Agriculture (A) Zone to Agriculture Only (AO) Zone to prohibit new residential dwellings on the lands.

Through Planner Erin Besch's report, it has been recommended that Zoning By-law Amendment ZBA03-2018 be approved as the application is consistent with the Provincial Policy Statement; conforms to the Official Plans of both the Township of Adelaide Metcalfe and the County of Middlesex; and the requirements of the Township of Adelaide Metcalfe Zoning By-law would be satisfied.

There were no comments from the public in attendance. Council had no questions or concerns.

### Zoning By-law Amendment ZBA04-2018

Ralph Bos Meats Ltd., 3756 Egremont Drive

Peter Bos (Owner/Agent) and Janet Gibbons (Solicitor) were in attendance for the meeting.

Planner Eric Besch reviewed Zoning By-law Amendment Application ZBA04-2018 to amend the rezoning of the lot to be severed created through Consent B09-2017 from the Special Rural Industrial (RM-4) Zone to the Special Rural Industrial (RM-8) Zone to permit only an abattoir and an accessory retail meat store and to rezone the retained parcel created through Consent B09-2017 from General Agricultural (A) Zone and the Special Rural Industrial (RM-4) Zone to the Special Limited Agriculture (LA-5) Zone to recognize a maximum floor are for an existing livestock building.



Through Planner Erin Besch's report, it has been recommended that Zoning By-law Amendment ZBA04-2018 be approved as the application is consistent with the Provincial Policy Statement; conforms to the Official Plans of both the Township of Adelaide Metcalfe and the County of Middlesex; and the requirements of the Township of Adelaide Metcalfe Zoning By-law would be satisfied.

Peter Bos and Janet Gibbons had no concerns with Planner's recommendation.

There were no comments from the public in attendance. Council had no questions or concerns.

Zoning By-law Amendment ZBA05-2018

Keyser Dairy Ltd. (John Peeters)

The owner and agent did not attend the meeting.

Planner Erin Besch reviewed Zoning By-law Amendment Application ZBA05-2018 to amend the zoning of the subject lands temporarily from General Agriculture (A) Zone to include a Temporary Use Provision (T-8) Symbol in order to facilitate the construction of a second dwelling on the property.

Through Planner Erin Besch's report, it has been recommended that Zoning By-law Amendment ZBA05-2018 be approved provided that the owners enter into a Temporary Use Agreement with the Township and submit a deposit of \$10,000.00 to ensure that the removal of the existing residence occurs, as the application is consistent with the Provincial Policy Statement; conforms to the Official Plans of both the Township of Adelaide Metcalfe and the County of Middlesex; and the requirements of the Township of Adelaide Metcalfe Zoning By-law would be satisfied.

There were no comments from the public in attendance. Council had no questions or concerns.

**MOVED by Councillor Sanders**

**SECONDED by Councillor MacKinnon**

**Resolved that the public meeting to hear Zoning By-law Amendment Applications ZBA03-2018 (Rolis Construction Inc. (Ross Buurma), 4481 Walkers Drive), ZBA04-2018 (Ralph Bos Meats Ltd. (Peter Bos), 3756 Egremont Drive), and ZBA05-2018 (Keyser Dairy Ltd. (John Peeters, Agent: John-Paul Minten), 29777 Kerwood Road) be closed at 7:12 pm. CARRIED.**

**MOVED by Councillor MacKinnon**

**Seconded by Councillor Sanders**

**Resolved that Council approve the application for Zoning By-law Amendment ZBA03-2018 for 4481 Walkers Drive to amend the zoning of the severed parcel created through Consent B07-2017 from General Agriculture (A) Zone to Surplus Dwelling (SD) Zone in order to recognize the residential use of the lands and to**



the amend the zoning of the retained parcel created through Consent B07-2017 from General Agriculture (A) Zone to Agriculture Only (AO) Zone to prohibit new residential uses on the lands and that Council proceed with the first and second reading of the implementing by-law with third and final reading to be provided once a deposited reference plan has been received to the satisfaction of the Township. CARRIED.

**MOVED by Councillor Sanders**

**SECONDED by Councillor MacKinnon**

Resolved that Council approve the application for Zoning By-law Amendment ZBA04-2018 for 3756 Egremont Drive to amend the zoning of the severed parcel created through Consent B09-2017 from Special Rural Industrial (RM-4) Zone to Special Rural Industrial (RM-8) Zone to permit only an abattoir and an accessory retail meat store and to the amend the zoning of the retained parcel created through Consent B09-2017 from General Agriculture (A) Zone and Special Rural Industrial (RM-4) Zone to Special Limited Agriculture (LA-5) Zone to recognize a maximum floor area for an existing livestock building and that Council proceed with the first and second reading of the implementing by-law with third and final reading to be provided once a deposited reference plan has been received to the satisfaction of the Township. CARRIED.

**MOVED by Deputy Mayor Stokman**

**SECONDED by Councillor MacKinnon**

Resolved that Council approve the application for Zoning By-law Amendment ZBA05-2018 for 29777 Kerwood Road to permit two single detached dwellings on an agricultural lot for a period not to exceed two years and to amend the zoning of the subject lands temporarily from General Agriculture (A) Zone to include a Temporary Use Provision (T-8) Symbol in order to facilitate the construction of a secondary dwelling on the property and at the date of temporary by-law expiration, the lands will return to the underlying General Agriculture (A) Zone and that Council proceed with the first and second reading of the implementing by-law with third and final reading to be provided once the \$10,000 deposit has been paid and the Temporary Use Agreement is in place satisfaction of the Township. CARRIED.

7:30 PM COMMITTEE OF ADJUSTMENT

**MOVED by Councillor MacKinnon**

**SECONDED by Deputy Mayor Stokman**

Resolved that Council convene as the Committee of Adjustment for the purpose of hearing Minor Variance Application A02-2018 (William Seeley, 12 Evergreen Court), Consent Application B03-2018 (Carrigan & Jennifer MacDougall, 4225 Calvert Drive), Consent Application B04-2018 (Rita Dortmans, 2754 Mulifarry Drive), and Consent Application B05-2018 (John & Rita Dortmans, 28559 School Road) at 7:33 pm. CARRIED.



Minor Variance A02-2018

William Seeley, 12 Evergreen Court

William Seeley was in attendance for the meeting.

Planner Erin Besch reviewed application for Minor Variance A02-2018 to seek relief from the Township of Adelaide Metcalfe Comprehensive Zoning By-law No 34-2007 as it relates to the height of an accessory building. Applicant is seeking permission to construct an accessory building with a maximum height of 7.6 m (25 ft), whereas the maximum height is 5 m in the by-law.

Through Planner Erin Besch's report, it has been recommended that Minor Variance A02-2018 be approved as the application is considered minor in nature; provides an appropriate use of the land; maintains the general intent and purpose of the Township of Adelaide Metcalfe Official Plan; and maintains the general intent and purpose of the Township of Adelaide Metcalfe Zoning By-law.

William Seeley had no comment. There was no comment from members of the public in attendance. There were no comments from the Committee of Adjustment.

**MOVED by Councillor MacKinnon**

**SECONDED by Deputy Mayor Stokman**

**Resolved that Application for Minor Variance A02-2018 filed by William Seeley for relief from Section 5.1.3 of the Zoning By-law to permit the construction of an accessory building with a maximum height of 7.6 m (25 ft) from grade to peak be granted. CARRIED.**

Consent B03-2018

Carrigan & Jennifer MacDougall, 4225 Calvert Drive

The applicant did not attend the meeting.

Planner Erin Besch reviewed application for Consent B03-2018 to sever a surplus farm dwelling on a lot with a frontage of approximately 112.8 m (370 ft) along Calvert Drive and an area of approximately 0.6 ha (1.4 ac) from a farm holding with a lot area of approximately 41.1 ha (101.6 ac).

Through Planner Erin Besch's report, it has been recommended that Consent B03-2018 be deferred to allow more time for comments to be received and addressed from Hydro One, as well as give the proponent an opportunity to address the concerns of the St. Clair Region Conservation Authority.

**MOVED by Councillor Sanders**

**SECONDED by Deputy Mayor Stokman**

**Resolved that Application for Consent B03-2018, submitted under Section 53 of the Planning Act, be deferred to allow more time for comments to be received and**

**addressed from Hydro One, as well give the proponent an opportunity to address the concerns of the St. Clair Region Conservation Authority. CARRIED.**

Consent B04-2018

Rita Dortmans, 2754 Mulifarry Drive

John & Rita Dortmans were in attendance for the meeting.

Planner Erin Besch reviewed application for Consent B04-2018 to sever a surplus farm dwelling on a lot with a frontage of approximately 45.7 m (150 ft) along Mullifarry Drive and an area of approximately 0.49 ha (1.21 ac) from a farm holding with a lot area of approximately 144 ha (355 ac).

Through Planner Erin Besch's report, it has been recommended that Consent B04-2018 be approved subject to conditions as the application is consistent with the Provincial Policy Statement; conforms to the Official Plans of both the Township of Adelaide Metcalfe and the County of Middlesex; and, subject to Condition 4, the requirements of the Township of Adelaide Metcalfe Zoning By-law would be satisfied.

John & Rita Dortmans had no comment. Agnes Smith, who owns property to the west of the subject lands had concerns with wind turbine lease and septic system upgrades. Chief Building Official Jeff Denomy explained that the septic system would need an inspection as set out as one of the conditions should the application be approved. Planner Besch explained the future owners would be responsible for being made aware of the lease, that the lease does not impact the outcome of the severance application.

Councillor Sanders inquired who inspects the house. Chief Building Official Jeff Denomy explained that he confirm that the house is habitable. Buildings remaining on the property are required to be inspected by a third party to determine compliance with residential standards.

Deputy Mayor Stokman addressed concerns he had about (MDS) Minimum Distance Separation. Planner Besch explained that MDS does not apply as the dwelling currently exists.

Councillor MacKinnon inquired about independent access to the lands to be severed where the silo is. John Dortmans explained that the silo may not be part of the property.

Mayor Smith reminded the Committee of Adjustment of conditions #4 and #10 should the committee approve the application which addresses the silo and the need of an independent access to the severed lands.



**MOVED by Councillor Sanders**

**SECONDED by Councillor MacKinnon**

**Resolved that Application for Consent B04-2018, submitted under Section 53 of the Planning Act, to permit the severance of a surplus farm dwelling at 2754 Mullifarry Drive be GRANTED subject to the following conditions:**

- 1) That the Certificate of Consent under Section 53(42) of the Planning Act shall be given within one year of the date of the notice of the decision. The request for the Certificate of Consent shall be accompanied by a written submission that details how each of the conditions of consent has been fulfilled.**
- 2) That the applicant's solicitor submits an undertaking in a form satisfactory to the Secretary-Treasurer of the Committee of Adjustment to register an electronic transfer of title exactly consistent with the Acknowledgement and Direction executed by the applicants and the decision of the Committee of Adjustment.**
- 3) That a Zoning By-law Amendment that recognizes the residential use of the severed lot of Consent B04-2018 and prohibits new dwellings on the retained lot of Consent B04-2018 be in full force and effect.**
- 4) That the existing silo on the retained lands be demolished and the site cleared of debris to the satisfaction of the Township.**
- 5) That the existing shed be inspected by a qualified professional and the inspection report be provided to the Township for determination of structural adequacy and/or identification of remedial works that may be required to bring the existing building into conformity with the minimum construction standards for a residential accessory building, or otherwise be removed to the satisfaction of the Township.**
- 6) That unless replaced, the existing septic system is to be inspected by a qualified septic installer and the inspection report be provided to the Township for determination as to any replacement or remedial works that may be required. The qualified septic installer shall also confirm the location of the existing septic system and confirm that the clearance distance from the septic system to the well is adequate.**
- 7) That the habitability of the single detached dwelling be confirmed to the satisfaction of the Township.**

- 8) That an adequate and potable on-site water supply be demonstrated to exist on the land to be severed, to the satisfaction of the Township.
- 9) That, as necessary, drain assessment schedules be revised in accordance with the Drainage Act, as amended, to be commissioned and paid for by the owners, to the satisfaction of the Township.
- 10) That independent accesses to the lands to be severed and the lands to be retained are provided, to the satisfaction of the Township.
- 11) That the owner enter into a severance agreement with the Township in order to advise future owners of the severed lot of Consent B04-2018 of normal farm practices occurring in the area as outlined in the Farming and Food Production Protection Act, 1998, as amended.
- 12) That any outstanding property taxes for the severed and retained lots of Consent B04-2018 be paid in full.
- 13) That a preliminary survey showing the lands being severed, any required land dedication, and the location of all buildings and structures including their setbacks from the property lines and the location of the private water well and septic system be submitted to the satisfaction of the Township prior to being deposited at the Land Registry Office.
- 14) That two paper copies and one digital copy of the reference plan be submitted to the satisfaction of the Township.

as the application is consistent with the Provincial Policy Statement; conforms to the Official Plans of both the Township of Adelaide Metcalfe and the County of Middlesex; and subject to Condition 3, the requirements of the Township of Adelaide Metcalfe Zoning By-law are satisfied.

**CARRIED.**

Consent B05-2018

John & Rita Dortmans, 28559 School Road

John & Rita Dortmans were in attendance for the meeting.

Planner Erin Besch reviewed application for Consent B05-2018 to sever a surplus farm dwelling on a lot with a frontage of approximately 64 m (210 ft) along School Road and an area of approximately 0.44 ha (1.08 ac) from a farm holding with a lot area of approximately 18.8 ha (46.5 ac).



Through Planner Erin Besch's report, it has been recommended that Consent B05-2018 be approved subject to conditions as the application is consistent with the Provincial Policy Statement; conforms to the Official Plans of both the Township of Adelaide Metcalfe and the County of Middlesex; and, subject to Condition 4, the requirements of the Township of Adelaide Metcalfe Zoning By-law would be satisfied.

John Dortmans (Applicant) indicated to the committee that the existing barn is in good shape and is being used for storage. Nick Spruyt raised concerns with Minimum Distance Separation (MDS). Mayor Smith noted that this MDS was addressed and does not apply as the dwelling currently exists. From the public attendance, John Dortmans (Neighbour) raised concerns with the removal of the existing barn as he uses it for storage. Chief Building Official Jeff Denomy explained that an application could be filed for Change of Use in order to use the existing barn as storage only, no livestock. Deputy Mayor Stokman inquired if the retained lands would still qualify as a participating receptor for the current wind turbine on site as it would not meet the 550m setback. Planner Besch explained that she contacted the Senior Environmental Planner with Nextera. The direction to Nextera from Ministry of Environment and Climate Change was that the 550 m setback no longer applies once a wind turbine is constructed.

**MOVED by Councillor Sanders**

**SECONDED by Councillor MacKinnon**

**Resolved that Application for Consent B05-2018, submitted under Section 53 of the Planning Act, to permit the severance of a surplus farm dwelling at 28559 School Road be GRANTED subject to the following conditions:**

- 1) That the Certificate of Consent under Section 53(42) of the Planning Act shall be given within one year of the date of the notice of the decision. The request for the Certificate of Consent shall be accompanied by a written submission that details how each of the conditions of consent has been fulfilled.**
- 2) That the applicant's solicitor submits an undertaking in a form satisfactory to the Secretary-Treasurer of the Committee of Adjustment to register an electronic transfer of title exactly consistent with the Acknowledgement and Direction executed by the applicants and the decision of the Committee of Adjustment.**
- 3) That the applicant revise the area of the lot to be severed to be approximately 0.35 ha (0.87 ac) with a frontage of approximately 51.8 m (170 ft).**

- 4) That a Zoning By-law Amendment that recognizes the residential use of the severed lot of Consent B05-2018 and prohibits new dwellings on the retained lot of Consent B05-2018 be in full force and effect.
- 5) That a Change of Use Permit be obtained for the existing barn situated on the lands to be retained, or the barn be removed to the satisfaction of the Township.
- 6) That the existing shed on the severed lands be inspected by a qualified professional and the inspection report be provided to the Township for determination of structural adequacy and/or identification of an remedial works that may be required to bring the existing building into conformity with the minimum construction standards for a residential accessory building, or otherwise be removed to the satisfaction of the Township.
- 7) That unless replaced, the existing septic system is to be inspected by a qualified septic installer and the inspection report be provided to the Township for determination as to any replacement or remedial works that may be required. The qualified septic installer shall also confirm the location of the existing septic system and confirm that the clearance distance from the septic system to the well is adequate.
- 8) That the habitability of the single detached dwelling be confirmed to the satisfaction of the Township.
- 9) That, as necessary, drain assessment schedules be revised in accordance with the Drainage Act, as amended, to be commissioned and paid for by the owners, to the satisfaction of the Township.
- 10) That independent accesses to the lands to be severed and the lands to be retained are provided, to the satisfaction of the Township.
- 11) That the owner enter into a severance agreement with the Township in order to advise future owners of the severed lot of Consent B05-2018 of normal farm practices occurring in the area as outlined in the Farming and Food Production Protection Act, 1998, as amended.
- 12) That any outstanding property taxes for the severed and retained lots of Consent B05-2018 be paid in full.
- 13) That a preliminary survey showing the lands being severed, any required land dedication, and the location of all buildings and structures including their setbacks from the property lines and the location of the private water



**well and septic system be submitted to the satisfaction of the Township prior to being deposited at the Land Registry Office.**

- 14) That two paper copies and one digital copy of the reference plan be submitted to the satisfaction of the Township.**

**as the application is consistent with the Provincial Policy Statement; conforms to the Official Plans of both the Township of Adelaide Metcalfe and the County of Middlesex; and subject to Condition 4, the requirements of the Township of Adelaide Metcalfe Zoning By-law are satisfied. CARRIED.**

**MOVED by Councillor MacKinnon**

**SECONDED by Deputy Mayor Stokman**

**Resolved that the Committee of Adjustment be closed at 8:15 p.m. and Council reconvene in regular session. CARRIED.**

### **Correspondence**

#### Upcoming Conferences/Seminars/Meetings

- 1) Regular Council Meeting - Monday, May 7, 2018 at 7:00 PM
- 2) Regular Council Meeting - Tuesday, May 22, 2018 at 7:00 PM
- 3) Regular Council Meeting - Monday, June 4, 2018 at 7:00 PM
- 4) Emergency Management Meeting, Tuesday, April 24, 2018 at 10:00 AM
- 5) CC-1 Invitation to Membership 2018
- 6) CC-2 Family Fun Expo 2018
- 7) CC-3 Sydenham River Canoe and Kayak Rave Flyer and Pledge Form 2018
- 8) CC-4 OACA 2018 Conference

#### Recommended Reading

- 9) CC-5 SCRCA Conservation Update March 2018

#### Action Required

- 10) CC-6 Township of Madawaska Valley – Asset Management Resolution

**MOVED by Councillor MacKinnon**

**SECONDED by Deputy Mayor Stokman**

**Resolved that Council support the resolution from Township of Madawaska Valley regarding urging Premier Kathleen Wynne and the Province of Ontario to provide adequate financial resources for both staff and infrastructure to ensure successful compliance and implementation of the required municipal function for asset management planning in small, rural municipalities. CARRIED.**

- 11) CC-7 Halton Region – Resolution CN Truck Rail Development in the Town of Milton

12) CC-8 Township of Baldwin – Resolution – Bill C71

**MOVED by Deputy Mayor Stokman**

**SECONDED by Councillor Sanders**

**Resolved that Council receive and file Correspondence items CC1 – CC5, CC7 and CC8. CARRIED.**

**Staff Reports**

Chief Building Official Jeff Denomy presented his report to Council.

1) CBO-1 Building Permits Issued

**MOVED by Councillor Sanders**

**SECONDED by Deputy Mayor Stokman**

**Resolved that Council accept the Building Permits Issued Report as submitted by the Chief Building Official. CARRIED.**

Public Works Manager Jeff Little presented his report to Council.

2) PW-1 MTO Underpass Construction Information Report

**MOVED by Councillor MacKinnon**

**SECONDED by Deputy Mayor Stokman**

**Resolved that Council accept the MTO Underpass Construction Information Report prepared by the Public Works Manager. CARRIED.**

Deputy Mayor Stokman complimented public works crew on the salting and sanding operations on area roads that took place during the weekend ice storm.

Clerk Jennifer Turk presented her reports to Council.

3) C-1 Council Meeting Schedule

**MOVED by Deputy Mayor Stokman**

**SECONDED by Councillor Sanders**

**Resolved that Council approve the recommendations as presented by the Clerk, and notice of the meetings of Council for the months of July, August, and October be posted on the Township's website and Facebook Page. CARRIED.**

4) C-2 Council Code of Conduct



**MOVED by Councillor MacKinnon**  
**SECONDED by Deputy Mayor Stokman**  
**Resolved that Council review the additions/changes made to the draft Council Code of Conduct and that any changes/revision/clarifications be submitted and reviewed at the May 7, 2018 regular meeting. CARRIED.**

5) C-3 Cannabis Forum – For Information/Update

**Moved by Councillor Sanders**  
**Seconded by Deputy Mayor Stokman**  
**Resolved that Council accept the reports of the Clerk as presented. CARRIED.**

6) CAOTR-1 Accounts Payable March 30 to April 12, 2018

**MOVED by Councillor MacKinnon**  
**SECONDED by Councillor Sanders**  
**Resolved that the accounts listing for the period March 30 to April 12, 2018 in the amount of \$148,517.30 be approved. CARRIED.**

7) CAOTR-2 Financial Report Including March Payroll

**MOVED by Councillor Sanders**  
**SECONDED by Councillor MacKinnon**  
**Resolved that Council receive the financial report including the payroll report for the month of March 2018 as prepared by the CAO/Treasurer. CARRIED.**

8) CAOTR-3 Logo Design Branding Strategy – Recommendation to Revise

**MOVED by Councillor MacKinnon**  
**SECONDED by Deputy Mayor Stokman**  
**Resolved that Council accept the reports of the CAO/Treasurer as presented. CARRIED.**

**Recess**

**MOVED by Councillor Sanders**  
**SECONDED by Council MacKinnon**  
**Resolved that Council take a short recess at 8:17 pm. CARRIED.**

**MOVED by Deputy Mayor Stokman**  
**SECONDED by Councillor MacKinnon**  
**Resolved that Council reconvene at 8:23 pm. CARRIED.**

8:20 PM ADOPTION OF 2018 BUDGET

CAO/Treasurer Cathy Case presented the final draft of the 2018 Budget. It was noted that the Reserves report had not been included.

There were comments from the gallery. No further comments from Council.

**MOVED by Councillor MacKinnon**

**SECONDED by Deputy Mayor Stokman**

**Resolved that Council approve the 2018 Township Budget as presented on April 16, 2018. CARRIED.**

### **Other Business**

Councillor MacKinnon inquired about the job posting advertisement. CAO/Treasurer Cathy Case indicated the job posting has not been posted to date.

### **Closed Session**

**MOVED by Councillor MacKinnon**

**SECONDED by Deputy Mayor Stokman**

**Resolved that Council, the CAO/Treasurer, and the Clerk move into closed session pursuant to Section 239(2)(c) a proposed or pending acquisition of land by the municipality or local board at 8:32 pm. CARRIED**

**MOVED by Deputy Mayor Stokman**

**SECONDED by Councillor MacKinnon**

**Resolved that the Closed Session end at 9:01 pm and that Council reconvene in regular session. CARRIED.**

### **Rise and Report**

**MOVED by Councillor Sanders**

**SECONDED by Deputy Mayor Stokman**

**Resolved that Council direct staff to proceed as directed in closed session and a closed session meeting be scheduled for Monday, April 23, 2018 at 11:00 am. CARRIED.**

### **By-laws**

**MOVED by Councillor MacKinnon**

**SECONDED by Councillor Sanders**

**Resolved that first and second readings be given to:**

**By-law No. 21 of 2018 – Zoning By-law Amendment Ralph Bos Meats Ltd.**

**By-law No. 22 of 2018 – Zoning By-law Amendment Keyser Dairy Ltd.**

**And that the by-law be signed by the Mayor and Clerk. CARRIED.**



**MOVED by Councillor Sanders**  
**SECONDED by Councillor MacKinnon**  
**Resolved that all three readings be given to:**  
**By-law No. 20 of 2018 – Zoning By-law Amendment Rolis Construction Ltd.**  
**By-law No. 23 of 2018 – Adopt 2018 Budget**  
**By-law No. 24 of 2018 – Confirm Council Proceedings**  
**And that the by-laws be signed by the Mayor and Clerk and have the corporate seal attached. CARRIED.**

**Adjournment**

**MOVED by Deputy Mayor Stokman**  
**SECONDED by Councillor Sanders**  
**Resolved that the meeting be adjourned at 9:05 pm. CARRIED.**



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Kurtis Smith, Mayor



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Jennifer Turk, Clerk

