**Financial Statements** 

**December 31, 2023** 

## **Financial Statements**

# For The Year Ended December 31, 2023

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#### MANAGEMENT'S RESPONSIBILITY FOR FINANCIAL REPORTING

The accompanying financial statements are the responsibility of the management of Corporation of the Township of Adelaide Metcalfe and have been prepared in accordance with Canadian public sector accounting standards.

These financial statements include:

- Independent Auditors' report
- Statement of Financial Position
- Statement of Operations and Accumulated Surplus
- Statement of Change in Net Financial Assets
- Statement of Remeasurement Gains and Losses
- Statement of Cash Flows
- Notes to the Financial Statements
- Schedule of Segment Disclosure

The Chief Administrative Officer and the Treasurer are responsible for ensuring that management fulfills its responsibility for financial reporting and is ultimately responsible for reviewing the financial statements before they are submitted to Council for approval.

The integrity and reliability of Corporation of the Township of Adelaide Metcalfe reporting systems are achieved through the use of formal policies and procedures, the careful selection of employees and an appropriate division of responsibilities. These systems are designed to provide reasonable assurance that the financial information is reliable and accurate.

The financial statements have been audited on behalf of the Members of Council, Inhabitants and Ratepayers of Corporation of the Township of Adelaide Metcalfe by Graham Scott Enns LLP in accordance with Canadian generally accepted auditing standards.

Mr. Morgan Calvert

Chief Administrative Officer

Mr. Johnny Pereira

Treasurer

Strathroy, Ontario May 21, 2024



P. 519-633-0700 • F. 519-633-7009 450 Sunset Drive, St. Thomas, ON N5R 5V1 P. 519-773-9265 • F. 519-773-9683 25 John Street South, Aylmer, ON N5H 2C1

www.grahamscottenns.com

#### **INDEPENDENT AUDITORS' REPORT**

To the Members of Council, Inhabitants and Ratepayers of The Corporation of the Township of Adelaide Metcalfe:

#### **Opinion**

We have audited the financial statements of **The Corporation of the Township of Adelaide Metcalfe**, which comprise the statement of financial position as at December 31, 2023, and the statement of operations and accumulated surplus, statement of change in net financial assets, statement of remeasurement gains and losses and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the Municipality's financial statements present fairly, in all material respects, the financial position of the Municipality as at December 31, 2023, and the results of its operations and its cash flows for the year then ended in accordance with Canadian Public Sector Accounting Standards.

#### **Basis for Opinion**

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditors' Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Municipality in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian Public Sector Accounting Standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Municipality's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Municipality or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Municipality's financial reporting process.

#### **Auditors' Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.



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#### **INDEPENDENT AUDITORS' REPORT (CONTINUED)**

#### **Auditors' Responsibilities for the Audit of the Financial Statements (Continued)**

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Municipality's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Municipality's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Municipality to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

St. Thomas, Ontario

May 21, 2024

Graham Scott Enns LLP

CHARTERED PROFESSIONAL ACCOUNTANTS
Licensed Public Accountants

# Statement of Financial Position As At December 31, 2023

		Restated (Note 17)
	2023	2022
	\$	\$
FINANCIAL ASSETS		
Cash	7,490,883	6,181,618
Investments (Note 3)	4,574,906	4,128,668
Taxes receivable (Note 4)	587,955	345,165
Accounts receivable (Note 5)	1,759,053	1,872,650
Total financial assets	14,412,797	12,528,101
FINANCIAL LIABILITIES		
Accounts payable and accrued liabilities	889,469	805,632
Deferred revenue (Note 6)	318,804	460,817
Net long-term liabilities (Note 9)	240,790	267,323
Landfill closure and post-closure liability	-	292,827
Asset retirement obligation - landfill (Note 11)	<u> 786,162</u>	
Total financial liabilities	2,235,225	1,826,599
NET FINANCIAL ASSETS	12,177,572	10,701,502
NON-FINANCIAL ASSETS		
Tangible capital assets (Note 12)	19,532,746	19,194,172
Inventories	58,846	48,886
Prepaid expenses	<u> 26,977</u>	12,123
Total non-financial assets	19,618,569	19,255,181
ACCUMULATED SURPLUS (NOTE 13)	31,796,141	29,956,683

# Statement of Operations and Accumulated Surplus For The Year Ended December 31, 2023

	(Nata 21)	`	
	(Note 21) Budget	) Actual	Actual
	2023	2023	2022
	\$	\$	\$
REVENUES	<u> </u>	<u> </u>	<u>_</u>
Property taxation	6,647,671	4,464,351	4,342,954
Taxation from other governments	93,398	94,404	93,398
User charges	525,855	666,804	655,621
Local improvement levies	151,350	159,581	141,465
Government Transfers:	ŕ	Ź	ŕ
Provincial	612,363	851,064	597,843
Other municipalities	16,500	(1,844)	25,538
Investment income	477,680	650,532	268,114
Penalties and interest on taxes	80,000	58,938	117,897
Other	5,048	40,231	52,026
Gain (loss) on disposal of capital assets	<u> </u>	<u> </u>	24,280
Total revenues	8,609,865	6,984,061	6,319,136
EXPENSES			
General government	971,382	1,071,850	1,054,766
Fire and police protection	943,865	932,251	795,281
Other protective services	177,132	218,831	145,369
Transportation services	2,386,947	2,312,905	2,431,757
Waterworks and sewer	548,240	444,628	328,872
Garbage collection and disposal	334,303	152,016	246,219
Health services	10,768	611	6,767
Recreation and cultural services	(91,397)	137,237	120,755
Planning and zoning	33,975	59,866	17,889
Agriculture	103,142	(185,592)	61,954
Total expenses (Note 16)	5,418,357	5,144,603	5,209,629
ANNUAL SURPLUS	3,191,508	1,839,458	1,109,507
ACCUMULATED SURPLUS, BEGINNING OF YEAR	29,956,683	29,956,683	28,407,245
PRIOR PERIOD ADJUSTMENT - (NOTE 17)			439,931
ACCUMULATED SURPLUS, END OF YEAR (NOTE 13)	33,148,191	31,796,141	29,956,683

# Statement of Change in Net Financial Assets For The Year Ended December 31, 2023

	Budget 2023 (Note 21)	Actual 2023	Restated (Note 17) Actual 2022
			\$
ANNUAL SURPLUS	3,191,508	1,839,458	1,109,507
Acquisition of tangible capital assets Amortization of tangible capital assets Proceeds on disposal of tangible capital assets Change in inventories and prepaid expenses (Gain) loss on disposal of tangible capital assets Adoption of asset retirement obligation (Note 1, 11)	(777,521) 1,208,942 - - - -	(777,521) 1,208,942 - (24,814) - (769,995)	(529,523) 958,676 24,280 6,469 (24,280)
CHANGE IN NET FINANCIAL ASSETS	3,622,929	1,476,070	1,545,129
NET FINANCIAL ASSETS, BEGINNING OF YEAR	10,701,502	10,701,502	8,716,442
Prior period adjustment (Note 17)			439,931
NET FINANCIAL ASSETS, END OF YEAR	14,324,431	12,177,572	10,701,502

# Statement of Remeasurement Gains and Losses For The Year Ended December 31, 2023

ACCUMULATED REMEASUREMENT GAINS AND (LOSSES), BEGINNING OF YEAR	2023 	2022
ACCUMULATED REMEASUREMENT GAINS		
AND (LOSSES), END OF YEAR		

# Statement of Cash Flows For The Year Ended December 31, 2023

OPERATING ACTIVITIES	2023 	Restated (Note 17) 2022\$
Annual surplus	1,839,458	1,109,507
Annual surplus Add (deduct) items not involving cash: Amortization of tangible capital assets Accretion of asset retirement obligation Change in landfill closure and post-closure liability (Gain) loss on disposal of tangible capital assets	1,208,942 16,166 (292,827)	958,676 - 96,850 (24,280)
	2,771,739	2,140,753
Change in non-cash assets and liabilities related to operations (Note 16 [b])	(212,183)	63,418
	2,559,556	2,204,171
INVESTING ACTIVITIES  Purchase of investments	(446,238)	(3,989,302)
CAPITAL ACTIVITIES  Acquisition of tangible capital assets  Proceeds on disposal of tangible capital assets	(777,521) ————————————————————————————————————	(529,523) 24,280 (505,243)
	(111321)	(303,213)
FINANCING ACTIVITIES  Advances (repayments) of long-term debt, net	(26,532)	15,318
NET CHANGE CASH DURING THE YEAR	1,309,265	(2,275,056)
CASH, BEGINNING OF YEAR	6,181,618	8,456,674
CASH, END OF YEAR	7,490,883	6,181,618

## Notes to the Financial Statements For The Year Ended December 31, 2023

The Corporation of the Township of Adelaide Metcalfe (the "Municipality") is a municipality in the Province of Ontario. It conducts its operations guided by the provisions of provincial statutes such as the Municipal Act, Municipal Affairs Act and related legislation.

#### 1. CHANGE IN ACCOUNTING POLICIES

On January 1, 2023 Corporation of the Township of Adelaide Metcalfe adopted accounting policies to conform to new standards issued under Canadian public sector accounting standards. The Municipality adopted the following standards which had the following impact:

- PS 1201 Financial Statement Presentation resulting in presentation of a new statement of remeasurement gains and losses. This change has been applied retrospectively.
- PS 3280 Asset Retirement Obligations require reporting of any asset retirement obligations as tangible capital assets and their liabilities and associated policies. It is managements opinion that asset retirement obligations exist as at December 31, 2023. This change has been applied prospectively.
- PS 3450 Financial Instruments reporting new disclosures regarding financial instrument risks and the restatement of the opening accumulated surplus. This change has been applied prospectively.

#### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Municipality are prepared by management in accordance with Canadian Public Sector Accounting Standards. Significant aspects of the accounting policies adopted by the Municipality are as follows:

#### **Reporting Entity**

The financial statements reflect the assets, liabilities, revenues, expenses of the reporting entity. The reporting entity is comprised of all organizations, committees and local boards accountable for the administration of their financial affairs and resources to the Municipality and which are owned or controlled by the Municipality.

#### **Consolidated Entity**

There are no organizations or local boards that are consolidated in these financial statements.

#### **Proportionate Consolidation**

There are no organizations or local boards that are proportionately consolidated in these financial statements.

## Notes to the Financial Statements For The Year Ended December 31, 2023

## 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### **Basis of Accounting**

The financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting records revenue as it is earned and measurable. Expenses are recognized as they are incurred and measurable based upon receipt of goods or services and/or the creation of a legal obligation to pay.

#### **Investments**

Investments consisting of government and corporate bonds, money market funds and guaranteed investment certificates are carried at fair value. Interest income is recognized when received or receivable. When required by funding government of related Act, investment income earned on deferred revenue is added to the investment and forms part of the deferred revenue balance.

#### **Trust Funds**

Trust funds and their related operations administered by the Municipality are not included in these consolidated financial statements. Trust funds administered are reported in Note 10.

#### **Accounting for County and School Board Transactions**

Although the Municipality collects taxation on behalf of the County of Middlesex and the School Boards, the taxation, other revenues, expenses, assets and liabilities with respect to the operations of the County of Middlesex and the school boards are not reflected in these financial statements.

#### **Non-Financial Assets**

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the Change in Net Financial Assets for the year.

#### i) Tangible capital assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets, excluding land are amortized on a straight-line basis over their estimated useful lives as follows:

## Notes to the Financial Statements For The Year Ended December 31, 2023

## 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

i) Tangible capital assets (continued)

Land improvements	20 years
Buildings	50 years
Machinery and equipment	5 - 20 years
Vehicles	10 - 20 years
Transportation infrastructure	20 - 75 years
Water system infrastructure	75 years
Wastewater infrastructure	75 years

Amortization begins the first month of the year following the year the asset is placed in service and to the year of disposal. Assets under construction are not amortized until the asset is available for productive use.

#### ii) Contributions of tangible capital assets

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt and also are recorded as revenue.

## iii) Inventories of supplies

Inventories of supplies held for consumption are recorded at the lower of cost and replacement cost.

#### iv) Works of art and cultural and historic assets

Works of art and cultural and historic assets are not recorded as assets in these financial statements.

#### **Deferred Revenue**

Government transfers, contributions and other amounts are received from third parties pursuant to legislation, regulation or agreement and may only be used in the conduct of certain programs, in the completion of specific work. In addition, certain user charges and fees which have been collected but for which the related services have yet to be performed are deferred. Revenue is recognized in the period that the related expense are incurred and services are preformed.

#### **Debenture Receivable**

Debentures to rate payers are carried at cost. Interest income is recognized when received or receivable, and recorded in the statement of operations

#### **Financial Instruments**

The Municipality's financial instruments consist of cash, investments, accounts receivable, accounts payable and accrued liabilities, and long-term debt.

## Notes to the Financial Statements For The Year Ended December 31, 2023

## 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### **Financial instruments (continued)**

The Municipality's financial instruments are measured as follows:

- i. Cash at fair value;
- ii. Investments at fair value (if any);
- iii. Accounts receivable at amortized cost:
- iv. Accounts payable and accrued liabilities at amortized cost;
- v. Long-term debt at amortized cost;

The fair value is determined as follows:

- i. Level 1 Fair value measurements are those derived from quoted prices (in active markets);
- ii. Level 2 Fair value measurements are those derived from inputs other than quoted prices included within Level 1 that are observable for the assets, either directly (i.e. as prices) or indirectly (i.e. derived from prices);
- iii. Level 3 Fair value measurements are those derived from valuation techniques that include inputs for the asset that are not based on observable data (unobservable inputs).

For financial instruments measured using amortized cost the transaction costs and any other fees are expensed as incurred.

Unrealized gains and losses from changes in the fair value of financial instruments are recognized in the statement of remeasurement gains and losses.

All financial assets are tested annually for impairment. When financial assets are impaired, impairment losses are recorded in the statement of operations.

#### **Government Transfers**

Government transfers are recognized in the financial statements as revenues in the financial period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met including performance and return requirements, and reasonable estimates of the amounts can be determined. Any amount received but restricted is recorded as deferred revenue and recognized as revenue in the period in which the resources are used for the purpose specified.

In addition, the Municipality periodically receives senior government capital funding in the form of infrastructure grants and receives ongoing funding from both senior levels of government as a result of an allocation of the gas tax funds.

## Notes to the Financial Statements For The Year Ended December 31, 2023

## 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### **Employee Benefit Plans**

The Municipality provides a pension plan for its employees through the Ontario Municipal Employees Retirement System (OMERS). OMERS is a multi-employer pension plan which operates as the Ontario Municipal Employees Retirement Fund. The fund is a contributory defined benefit pension plan. As this is a multi-employer plan, no liability is recorded on the Municipality's books. The employer's contribution to a multi-employer, defined benefit plan are expensed as the obligations arise.

#### **Tax Revenues**

In 2023 the Municipality received \$4,464,351 (2022 - \$4,342,954) in property tax revenues for municipal purposes. The authority to levy and collect property taxes is established under the Municipal Act 2001, the Assessment Act, the Education Act, and other legislation.

The amount of the total annual property tax levy is determined each year through Council's approval of the annual budget. Municipal tax rates are set annually by Council for each class or type of property, in accordance with legislation and Council-approved policies, in order to raise the revenue required to meet budget requirements. Education tax rates are established by the Province each year in order to fund costs of education on a Province-wide basis. The Municipality collects the levied taxes on behalf of the County.

Taxation revenues are recorded at the time billings are issued. Additional property tax revenue can be added throughout the year, related to new properties that become occupied, or that become subject to property tax, after the return of the annual assessment roll used for billing purposes. The Municipality may receive supplementary assessment rolls over the course of the year from MPAC that identify new or omitted assessments. Property taxes for these supplementary/omitted amounts are then billed according to the approved tax rate for the property class.

Taxation revenues in any year may also be reduced as a result of reductions in assessment value rising from assessment and/or tax appeals. Each year, an amount is identified to cover the estimated amount of revenue loss attributable to assessment appeals, tax appeals or other deficiencies in tax revenue (e.g. uncollectible amounts, write-offs, etc.).

## Notes to the Financial Statements For The Year Ended December 31, 2023

## 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### **Use of Estimates**

The preparation of financial statements in conformity with Canadian Public Sector Accounting Standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenditures during the period. Significant estimates include assumptions used in estimating provisions for accrued liabilities, landfill closure liability costs, allowances for vacancies, rebates and uncollectible property taxes.

In addition, the Municipality's implementation of the Public Sector Accounting Handbook PS3150 has required management to make estimates of historical costs and useful lives of tangible capital assets.

Actual results could differ from management's best estimates as additional information becomes available in the future.

#### **Asset Retirement Obligations - Landfill**

Landfill closure and post-closure care requirements have been defined in accordance with industry standards and include covering and landscaping of the landfill, pumping of ground water and leachates from the site, and ongoing environmental monitoring, site inspection and maintenance. The Municipality has tangible capital assets that require decommissioning and/or future monitoring costs that require recognition of a future liability as a result. These retirement obligations are set up using discounted cash flows and are amortized over the remaining life of the land fill. In addition the future liability is adjusted yearly with an accretion expense to balance the present value of the future liabilities cashflows.

## Notes to the Financial Statements For The Year Ended December 31, 2023

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	2023 	2022 \$
Guaranteed investment certificates Other	4,516,534 58,372	4,079,396 49,272
	4,574,906	4,128,668

The investments consist of guaranteed investment certificates and cash which are recorded at fair market value. The certificates mature between June 2025 and December 2028 and yield interest rates from 5.45% to 5.88%. The Municipality earned \$650,532 (2022 - \$268,114) in income on the above investments.

Investments are classified as Level 2

#### 4. TAXES RECEIVABLE

		2023 <u>\$</u>	2022 \$
	Current taxes receivable	388,774	208,926
	Arrears taxes receivable	121,406	87,828
	Penalties and interest	<u>77,775</u>	48,411
		<u>587,955</u>	345,165
5.	ACCOUNTS RECEIVABLE		
		2023	2022
			\$
	Benefitting land owners	649,918	675,475
	Trade and other	534,086	495,557
	HST receivable	180,379	199,457
	Other municipalities and school boards	58,284	52,715
	Debentures receivable, due 2024, interest at 2.25%	11,841	23,459
	Debentures receivable, due 2026, interest at 2.00%	302,312	399,218
	Debentures receivable, due 2027, interest at 4.67%	22,233	26,769
		1,759,053	1,872,650

## Notes to the Financial Statements For The Year Ended December 31, 2023

#### 6. DEFERRED REVENUE (INCLUDING OBLIGATORY RESERVE FUNDS)

A requirement of the public sector accounting principles of the Chartered Professional Accountants of Canada is that obligatory reserve funds be reported as deferred revenue. This requirement is in place as provincial legislation restricts how these funds may be used and under certain circumstances these funds may possibly be refunded. The balances in deferred revenue including obligatory reserve funds (consisting of Recreation Land - Planning Act, Federal Gas Tax and Subdivider Contributions) of the Municipality are summarized below:

	2023 	2022 
Recreation land	12,818	56,749
Canada Community Benefit Fund	9,701	207,647
Ontario Community Infrastructure Fund	204,457	150,082
Other	40,403	46,339
Development charges	<u>51,425</u>	
	318,804	460,817

#### 7. BANK INDEBTEDNESS

The Municipality has available a \$1,200,000 line of credit with Libro Financial Group. This line of credit bears interest at the bank's prime rate (6.45%). At year end, the Municipality had been advanced \$nil (2022 - \$nil) on this facility.

#### 8. CONTINGENT LIABILITIES

As at December 31, 2023 certain legal actions are pending against the Municipality. The final outcome of the outstanding claims cannot be determined at this time. However, management believes that ultimate disposition of these matters will not materially exceed the amounts recorded in these financial statements.

Estimated costs to settle claims are based on available information and projections of estimated future expenses developed based on the Municipality's historical experience. Claims are reported as an operating expense in the year of the loss, where the costs are deemed to be likely and can be reasonable determined. No claim provisions are reported as a liability in the statement of financial position.

## Notes to the Financial Statements For The Year Ended December 31, 2023

#### 9. NET LONG-TERM LIABILITIES

a) The balance of net long-term liabilities reported on the Statement of Financial Position consists of the following:

Total long town lie	hiliting in o	umad byytha	Maniainalit			2023 <u>\$</u>	2022 
Total long-term lia and outstanding at Tile drainage loans	t the end of	the year	-	у		0,596 <u>9,806</u> )	307,055 (39,732)
Total long-term lia	bilities at th	ne end of the	e year		24	<u>0,790</u>	267,323
b) Principal repayme	ents are sum	nmarized as	follows:				
	2024 \$	2025 	2026 \$	2027 \$	2028 	Beyond\$_	Total\$_
Recoverable from: User charges	26,533	27,721	28,963	30,260	33,032	94,281	240,790

- c) All long-term liabilities issued on or before December 31, 1992 have received approval of the Ontario Municipal Board. Long-term liabilities issued after January 31, 1993 have been approved by by-law. The annual principal and interest payments required to service these liabilities are within the annual debt repayment limit prescribed by the Ministry of Municipal Affairs and Housing.
- d) Interest rates range from 4.33% to 6.00%. Interest expense on long-term liabilities in 2023 amounted to \$11,552 (2022 \$12,689).
- e) The Municipality is contingently liable for municipality debt with respect to tile drainage loans. The total amount outstanding as at December 31, 2023 is \$29,806 (2022 \$39,732) and is not recorded on the Statement of Financial Position.

#### 10. TRUST FUNDS

Trust funds administered by the Municipality amounting to \$56,791 (2022 - \$56,748) have not been included in the Statement of Financial Position nor have their operations been included in the Statement of Operations and Accumulated Surplus.

## Notes to the Financial Statements For The Year Ended December 31, 2023

#### 11. ASSET RETIREMENT OBLIGATIONS - LANDFILL CLOSURE

This liability is the estimated cost to date, based on a volumetric basis, of the expenses relating to those activities required when the site or phase stops accepting waste.

The sanitary closure costs include final cover and vegetation, completing facilities for drainage control features, leachate monitoring, water quality monitoring, and monitoring and recovery of gas. Post-closure care activities include all activities related to monitoring the site once it can no longer accept waste, including acquisition of any additional land for buffer zones, treatment and monitoring of leachate, monitoring ground water and surface water, gas monitoring and recovery, and ongoing maintenance of various control systems, drainage systems and final cover.

The estimated liability for the care of the landfill sites is the present value of future cash flows associated with the closure and post-closure costs.

The Municipality currently has two landfill sites "Adelaide" and "Metcalfe". The key assumptions for each of the landfill sites is as follows:

	Adelaide site	Metcalfe site
Date landfill is expected to reach capacity	2028	2020
Estimated remaining capacity at December 31, 2023 (cubic metres)	1335	0
Inflation rate	3.27%	2.0%
Discount rate	2.17%	3.0%
Estimated time required for post closure care years	25 years	-
Estimate closure costs	\$69,578	\$25,000
Estimated post-closure costs	\$691,583	\$-

The estimated liability of \$786,162 (2022 - \$292,827) represents the sum of the discounted future cash flows for closure and post-closure care activities discounted at the Municipality's current long term borrowing rate of 2.17%. The liability is expected to be funded through budget allocations to a landfill reserve over the remaining life of the landfill. At year end this reserve was \$400,981 (2022 - \$354,160). The Metcalfe site has been closed and it now being monitored as per the post closure agreement.

	Adelaide \$	Metcalfe\$	2023 
Opening balance of asset retirement obligations Additions Accretion expense	744,995 - 16,166	25,000	769,995 - 16,166
Closing balance of asset retirement obligations	761,161	25,000	786,161

# Notes to the Financial Statements For The Year Ended December 31, 2023

## 12. TANGIBLE CAPITAL ASSETS

December 31, 2023 Cost	Opening	Additions	Disposals	Ending
Infrastructure				
Land	317,500	-	-	317,500
Landfill - ARO	769,995	-	-	769,995
Buildings	261,360	-	-	261,360
Machinery and Equipment	2,732,672	-	-	2,732,672
Linear - Roadways	21,887,215	495,809	-	22,383,024
Linear - Water Services	1,210,000	-	-	1,210,000
Linear - Waste Water	3,929,000	405.000	<u> </u>	3,929,000
Infrastructure Total	31,107,742	495,809	<del>-</del> -	31,603,551
<u>General</u>				
Land	55,503	-	-	55,503
Land Improvements	83,940	494,199	-	578,139
Building	1,376,426	29,143	(75.210)	1,405,569
Machinery and Equipment Vehicle	661,918	41,993	(75,219)	628,692
Venicie General Total	1,241,741 3,419,528	29,840 595,175	(75,219)	1,271,581 3,939,484
General Total	3,419,328	393,173	(73,219)	3,737,404
Work In Progress	285,990	200,477	(438,721)	47,746
Total Cost	34,813,260	1,291,461	(513,940)	35,590,781
Accumulated Amortization	Opening	Amortization	Disposal	Ending
<u>Infrastructure</u>				
Landfill - ARO	-	173,999	-	173,999
Buildings	204,417	4,115	-	208,532
Machinery and Equipment	1,811,465	160,715	-	1,972,180
Linear - Roadways	10,396,867	742,495	-	11,139,362
Linear - Water Services Linear - Waste Water	258,128	16,133 15,393	-	274,261
Infrastructure Total	725,444 13,396,321	1,112,850	<del></del>	740,837 14,509,171
inii asti ucture 10tai	13,390,321	1,112,630		14,509,171
General	(2.020	4.004	75.010	444.054
Land Improvements	62,028	4,004	75,219	141,251
Building Machinery and Equipment	282,796	26,986	(75.210)	309,782
Machinery and Equipment Vehicle	523,039 584,909	19,668 45,434	(75,219)	467,488 630,343
General Total	1,452,772	96,092	<del></del> -	1,548,864
Total Accumulated Amortization	14,849,093	1,208,942	_	16,058,035
Net Book Value	Opening			Ending
				_
Infrastructure	17,711,421			17,094,380
General	1,966,756			2,390,620
Work In Progress	285,990		_	47,746
<b>Total Net Book Value</b>	19,964,167		=	19,532,746

# Notes to the Financial Statements For The Year Ended December 31, 2023

## 12. TANGIBLE CAPITAL ASSETS (CONTINUED)

December 31, 2022 Cost	Opening	Additions	Disposals	Ending
<u>Infrastructure</u>				
Land	317,500	-	-	317,500
Buildings	261,360	-	-	261,360
Machinery and Equipment	2,722,624	10,048	-	2,732,672
Linear - Roadways	21,729,842	157,373	-	21,887,215
Linear - Water Services	1,210,000	-	-	1,210,000
Linear - Waste Water	3,929,000			3,929,000
Infrastructure Total	30,170,326	167,421		30,337,747
<b>General</b>				
Land	55,503	-	-	55,503
Land Improvements	83,940	-	-	83,940
Building	838,837	537,589	-	1,376,426
Machinery and Equipment	599,749	62,169	-	661,918
Vehicle	1,386,571	<del></del>	(144,830)	1,241,741
General Total	2,964,600	599,758	(144,830)	3,419,528
Work In Progress	523,646	264,123	(501,779)	285,990
Total Cost	33,658,572	1,031,302	(646,609)	34,043,265
Accumulated Amortization	Opening	Amortization	Disposal	Ending
<u>Infrastructure</u>				
Buildings	200,311	4,106	_	204,417
Machinery and Equipment	1,748,139	63,326	_	1,811,465
Linear - Roadways	9,662,386	734,481	_	10,396,867
Linear - Water Services	241,995	16,133	-	258,128
Linear - Waste Water	673,057	52,387		725,444
Infrastructure Total	12,525,888	870,433		13,396,321
General				
Land Improvements	57,888	4,140	_	62,028
Building	266,544	16,252	_	282,796
Machinery and Equipment	503,881	19,158	-	523,039
Vehicle	681,046	48,693	(144,830)	584,909
General Total	1,509,359	88,243	(144,830)	1,452,772
Total Accumulated Amortization	14,035,247	958,676	(144,830)	14,849,093
Net Book Value	Opening			Ending
Infrastructure	17,644,438			16,941,426
General	1,455,241			1,966,756
Work In Progress	523,646		_	285,990
Total Net Book Value	19,623,325		=	19,194,172

## Notes to the Financial Statements For The Year Ended December 31, 2023

#### 13. ACCUMULATED SURPLUS

The accumulated surplus consists of individual fund surplus/(deficit) and reserves/reserve funds as follows:

	2023	2022
SURPLUS		
General revenue fund	3,032,860	2,689,056
Invested in tangible capital assets	19,532,746	19,194,172
Reserves set aside for a specific purpose	989,793	1,139,641
Reserve funds set aside for a specific purpose	9,267,694	7,493,965
	32,823,093	30,516,834
AMOUNTS TO BE RECOVERED		
Unfunded landfill closure and post-closure liability	-	(292,827)
Unfunded asset retirement obligation - landfill	(786,162)	-
Net long-term debt	<u>(240,790)</u>	(267,323)
ACCUMULATED SURPLUS	31,796,141	29,956,684

#### 14. PENSION AGREEMENTS

The Municipality makes contributions to the Ontario Municipal Employees Retirement Fund (OMERS), which is a multi-employer plan, on behalf of its staff. The plan is a defined benefit plan which specifies the amount of the retirement benefit to be received by the employees based on the length of service and rates of pay. Each year, an independent actuary determines the funding status of OMERS Primary Pension Plan (the Plan) by comparing the actuarial value of invested assets to the estimated present value of all pension benefits the members have earned to date. The most recent actuarial valuation of the Plan was conducted December 31, 2023, and the results of this valuation disclosed actuarial liabilities of \$136.2 billion in respect of benefits accrued for service with actuarial assets at that date of \$132 billion leaving an actuarial deficit of \$4.2 billion.

Since any surpluses or deficits are a joint responsibility of all Ontario municipalities and their employees, the Municipality does not recognize any share of the OMERS Pension surplus or deficit in these financial statements.

The total amount contributed for pension purposes for 2023 was \$100,370 (2022 - \$82,620) and is included as an expense on the Statement of Operations and Accumulated Surplus.

## Notes to the Financial Statements For The Year Ended December 31, 2023

#### 15. OPERATIONS OF SCHOOL BOARDS AND THE COUNTY OF MIDDLESEX

During 2023, requisitions were made by the School Boards and the County of Middlesex requiring the Municipality to collect property taxes and payments-in-lieu of property taxes on their behalf. The amounts collected and remitted are summarized below:

	Taxation Share of payments in lieu of taxes	School Boards 2023 \$ 1,708,998 467	County 2023 \$	School Boards 2022\$ 1,667,128467	County 2022 \$
	Amounts requisitioned	1,709,465	2,721,718	1,667,595	2,504,023
16.	SUPPLEMENTARY INFORMATION  [a] Classification of expenses by object			2023 <u>\$</u>	2022 
	Salaries, wages and employee bend Long-term debt interest Materials Contracted services Accretion Amortization Transfer to others	efits		1,555,081 11,552 913,656 1,377,050 16,166 1,208,943 62,155	1,419,587 12,689 1,495,892 1,265,748 - 958,676 57,037
	Total expenses by object			5,144,603	5,209,629
	[b] Change in non-cash assets and liab	oilities related t	to operations:		
	Taxes receivable Accounts receivable Inventories and prepaid expenses Accounts payable and accrued liab Deferred revenue	oilities		(242,790) 113,597 (24,814) 83,837 (142,013) (212,183)	542,541 (6,065) 6,469 (238,621) (240,906) 63,418

## **Notes to the Financial Statements** For The Year Ended December 31, 2023

#### 17. PRIOR PERIOD ADJUSTMENT - HWY#81 LOAN DEBENTURE

During the year, the Municipality identified an error recording debenture receivable and debenture recoverable for Hwy 81 and Centre Road. There was a disconnect between the debt repayment and the recovery from the rate payers. In addition the accumulation of interest was not being considered as part of the principle repayments. As a result, the balances relating to the comparative December 31, 2022 figures were adjusted as follows:

Adjustments to the Statement of Financial Position:

Increase in debenture receivable	399,218
Decrease in long-term debt	40,713
Increase in Net Financial Assets	439,931

Adjustments to the Statement of Operations:

Increase in other income	9,884
Decrease in benefitting landowners	(9,884)
Increase in Annual Surplus	-

Adjustments to the Statement of Changes in Net Financial Assets:

Increase in Accumulated surplus 439,931

#### 18. COMPARATIVE FIGURES

Certain comparative figures presented in the financial statements have been reclassified to conform to the presentation adopted in the current year.

#### 19. COMMITMENTS

The Municipality has entered into purchase agreement for a new Tandum Truck. The truck was expected to be delivered before the end of December 2023. Due to delivery delays the truck was delivered in 2024. Costs associated with the purchase are \$357,290 plus HST.

## Notes to the Financial Statements For The Year Ended December 31, 2023

#### 20. FINANCIAL INSTRUMENTS

## Risks and Concentrations

The Municipality is exposed to various risks through its financial instruments. The following analysis provides a measure of the Municipality's risk exposure and concentrations at the balance sheet date.

#### Market Risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises three types of risk: currency risk, interest rate risk and other price risk. The Municipality is mainly exposed to interest risk.

#### Interest Rate Risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The Municipality is exposed to interest rate risk on its fixed rate long-term debt. As the interest rates are fixed the Municipality doesn't believe that interest rate risk is a significant risk.

It is management's opinion that the Municipality is not exposed to significant currency risk.

#### Liquidity Risk

Liquidity risk is the risk that a Municipality will encounter difficulty in meeting obligations associated with financial liabilities. The Municipality is exposed to this risk mainly in respect of its accounts payable, accrued liabilities and long-term debt. The Municipality doesn't believe that liquidity risk is a significant risk.

#### Credit Risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. The Municipality's main credit risks relate to its accounts receivable and taxes receivable. The Municipality manages this risk by monitoring active receivable balances and forces tax sale on properties considered unrecoverable.

At year end, the Municipality had approximately \$328,987 (2022 - \$366,482) in accounts receivable over 90 days of which the Municipality has deemed no allowance is necessary. The balances of taxes and utility receivables (water and sewer) are normally collectible from the property owner and the Municipality is able to force tax sale on properties to recover. In some instances the property owner may challenge property values which will in impact future recovery of taxes and potential repayments to the property owners. The Municipality actively monitors these assessment challenges and provides provisions when reasonable estimates can be made. At year end the Municipality has provided an allowance of \$40,574 (2022 - \$260,000) for these assessment challenges and \$nil (2022 - \$nil) in potential uncollectible tax assessments and drains.

## Notes to the Financial Statements For The Year Ended December 31, 2023

#### 21. BUDGET FIGURES

The budget approved by Council on February 6, 2023 is reflected on the statement of operations. The budgets established for capital investment in tangible capital assets are on a project-oriented basis, the costs of which may be carried out over one or more years and, therefore, may not be comparable with current year's actual expenditure amounts. As well, the Municipality does not budget activity within Reserve Funds, with the exception being those transactions, which affect either operations or capital investments. Budget figures have been reclassified for the purposes of these financial statements to comply with PSAB reporting requirements.

	Approved Budget \$	Adjustments \$	PSAB Budget \$
REVENUES	<del></del>	<del></del> _	<del></del>
Property taxation	6,647,671	_	6,647,671
Taxation from other governments	93,398	-	93,398
User charges	525,855	-	525,855
Local improvement levies	151,350	-	151,350
Government transfers			
Provincial	612,363	-	612,363
Other municipalities	16,500	-	16,500
Investment income	477,680	-	477,680
Penalties and interest on taxes	80,000	-	80,000
Other	5,048		5,048
Total revenues	8,609,865		8,609,865
EXPENSES			
General government	2,913,335	(1,941,953)	971,382
Fire and police protection	895,473	48,392	943,865
Other protective services	177,132	-	177,132
Transportation services	3,243,254	(856,307)	2,386,947
Waterworks and sewers	633,802	(85,562)	548,240
Garbage collection and disposal	361,456	(27,153)	334,303
Health services	10,768	-	10,768
Recreation and cultural services	237,528	(328,925)	(91,397)
Planning and zoning	33,975	-	33,975
Agriculture	103,142		103,142
Total expenses	8,609,865	(3,191,508)	5,418,357
DGETED ANNUAL SURPLUS (DEFICIT)		3,191,508	3,191,508

## Notes to the Financial Statements For The Year Ended December 31, 2023

#### 22. SEGMENTED DISCLOSURE

The Municipality is a lower-tier municipal government that provides a wide range of services to its citizens. For management reporting purposes the Municipality's operations and activities are organized and reported by departments, and the departments have been separately disclosed in the Schedule of Segment Disclosure. A description of each major department and the activities each provide are as follows:

#### General government

General government is comprised of municipal council, corporate management and program support.

#### Protection services

Protection services include fire, police, conservation authority, building inspection and animal control.

#### Transportation services

Transportation services include the maintenance of roads and bridges throughout the Municipality in accordance with minimum maintenance standards.

#### Environmental services

Environmental services include the provision of safe drinking water, the collection and treatment of wastewater, and waste collection, disposal and recycling.

#### Health services

Health services are comprised of public health services and cemeteries.

#### Recreation services

Recreation services include the development and upkeep of community parks and recreation facilities.

#### Planning and development

Planning and development services include land use planning and amendments according to the Official Plan, plans of subdivision, economic development and tourism, municipal drainage, and tree cutting and reforestation.

For each reported segment, revenues and expenses represent both amounts that are directly attributable to the segment and amounts that are allocated on a reasonable basis. Taxation revenue is allocated to segments based on budgeted amounts. The accounting policies used in these segments are consistent with those followed in the preparation of the financial statements as disclosed in Note 1.

# Schedule of Segment Disclosure For The Year Ended December 31, 2023

DEVENIUM	General Government	Protection T Services	ransportation Services\$_	Environment Services \$	al Health Services		Planning and Development Services	Total \$
REVENUES	1.506.551	505.004	1 555 252	545416	<b>5</b> 001	120.160	55.140	4 = 40 00 4
Taxation and local improvements	1,596,551	587,804	1,777,352	545,416	5,901	130,169	75,143	4,718,336
User charges	12,745	185,938	1,960	349,142	-	360	116,658	666,803
Government transfers	77,997	3,238	10,559	-	-	-	757,426	849,220
Other	248,510	2,945					498,246	<u>749,701</u>
	1,935,803	779,925	1,789,871	894,558	5,901	130,529	1,447,473	6,984,060
EXPENSES								
Salaries, wages and employees benefits	763,067	203,576	564,198	24,240	_	_	-	1,555,081
Long-term debt interest	=	-	=	11,552	-	-	-	11,552
Materials and supplies	156,409	166,593	909,996	(130,338)	-	27,563	43,433	1,173,656
Contracted services, rents and financial	135,443	629,123	3,101	421,398	611	96,533	90,841	1,377,050
External transfers	-	62,155	-	-	_	-	-	62,155
Amortization	16,931	89,635	835,609	253,626	_	13,142	_	1,208,943
Bad debt (recovery)	-	-	-	-	_		(260,000)	(260,000)
Accretion	-	_	-	16,166	-	_	-	16,166
	1,071,850	1,151,082	2,312,904	596,644	611	137,238	(125,726)	<u>5,144,603</u>
ANNUAL SURPLUS (DEFICIT)	863,953	(371,157)	(523,033)	297,914	5,290	(6,709)	1,573,199	1,839,457

# Schedule of Segment Disclosure For The Year Ended December 31, 2022

REVENUES	General Government _\$_	Protection 7 Services	Fransportation Services\$	nEnvironment Services \$	tal Health Services	Recreation I Services	Planning and Development Services \$	Total _\$_
	1 020 010	710 902	1 742 227	660 672	9 402	225 150	01.420	4 507 702
Taxation and local improvements	1,028,819	710,892	1,743,237	669,672	8,493	335,159 525	91,430	4,587,702
User charges Government transfers	13,045 412,543	158,611	7,030 12,063	418,065	-	323	58,345	655,621
Other	193,647	871 1,720	12,003	-	-	-	197,904 232,785	623,381 428,152
	23,889	1,720	391	-	-	-	232,763	•
Gain on disposal of capital assets	23,889		391					24,280
	1,671,943	872,094	1,762,721	1,087,737	8,493	335,684	580,464	<u>6,319,136</u>
EXPENSES								
Salaries, wages and employees benefits	678,588	176,387	552,450	12,162	-	-	-	1,419,587
Long-term debt interest	-	_	-	12,689	-	-	-	12,689
Materials and supplies	155,166	121,874	1,094,387	79,931	-	21,307	23,227	1,495,892
Contracted services, rents and financial	205,648	514,107	-	390,682	6,767	91,928	56,616	1,265,748
External transfers	-	57,037	-	_	-	_	-	57,037
Amortization	15,364	71,244	784,920	79,627	-	7,521	-	958,676
Accretion	<u> </u>							
	1,054,766	940,649	2,431,757	575,091	6,767	120,756	79,843	5,209,629
ANNUAL SURPLUS (DEFICIT)	617,177	(68,555)	(669,036)	512,646	1,726	214,928	500,621	1,109,507