

**THE CORPORATION OF THE TOWNSHIP OF ADELAIDE METCALFE
SPECIAL MEETING MINUTES – January 27, 2020**

Present: Mayor Kurtis Smith, Deputy Mayor Mary Ann Hendrikx, Councillor Mike Brodie, Councillor Sue Clarke, and Councillor Betty Ann MacKinnon.

Also Present: Acting Township Manager Morgan Calvert, Clerk/Acting Treasurer Jennifer Turk, Public Works Manager Coulter Cahill, Chief Building Official Shannon Black, Fire Chief Arend Noordhof, HR Manager, County of Middlesex Jessica Ngai, and CAO, County of Middlesex Bill Rayburn

Call to Order

At 6:03 PM, Mayor Kurtis Smith called the meeting to order.

Declaration of Pecuniary Interest and General Nature Thereof

The Municipal Conflict of Interest Act requires any member of Council to declare a pecuniary interest and the general nature thereof; and where the interest of a member of Council has not been disclosed by reason of the member's absence from a meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

None declared.

Closed Session

In attendance for the Closed Session was Mayor Kurtis Smith, Deputy Mayor Mary Ann Hendrikx, Councillor Mike Brodie, Councillor Sue Clarke, and Councillor Betty Ann MacKinnon. Staff members present: Acting Township Manager Morgan Calvert, Clerk/Acting Treasurer Jennifer Turk, HR Manager, County of Middlesex Jessica Ngai, and CAO, County of Middlesex Bill Rayburn.

MOVED by Councillor Clarke

SECONDED by Councillor MacKinnon

Resolved that Council hold a Closed Session meeting as provided for as per Section 239 (2) of the Municipal Act, 2001, as amended:

- (b) personal matters about an identifiable individual, including municipal or local board employees; and**
- (d) labour relations or employee negotiations; HR matters and CAO Recruitment Update at 6:03 PM. CARRIED.**

MOVED by Councillor Clarke
SECONDED by Councillor Brodie
Resolved that the Closed Session be adjourned at 7:39 PM

Rise and Report

MOVED by Councillor MacKinnon
SECONDED by Deputy Mayor Hendrikx
Resolved that Council direct staff to proceed as discussed in Closed Session.
CARRIED.

Budget Presentations

Acting Township Manager Morgan Calvert provided Council with an overview of the 2020 Budget, as well as the 2021 proposed changes, answering questions from Council along the way.

Public Works Manager Coulter Cahill provided Council with an overview of the 2020 Budget, as well as the 2021 proposed challenges pertaining to the following budgets, answering questions from Council along the way:

- Roadways
- Highway 81 Sewers (*deferred to February 3, 2021 Budget*)
- Kerwood Wastewater Treatment Facility
- Landfill
- Trees
- Parks & Recreation
- Drain Maintenance

Clerk/Acting Treasurer Jennifer Turk provided Council with an overview of the 2020 Budget, as well as the 2021 proposed challenges pertaining to the following budget, answering questions from Council along the way:

- Animal Control
- By-law Enforcement
- Cemeteries
- Council
- Planning/Zoning
- Provincial Offences
- Waste Collection
- Livestock
- Tile (Drainage) Loan Program
- Recycling
- Policing
- Conservation

Next Steps

Acting Township Manager Morgan Calvert advised Council that the next Budget meeting scheduled for Wednesday, February 3, 2021 would have budget presentations from himself regarding Highway 81 Sewers, and Administration portion of the budget, Chief Building Official Shannon Black, and Fire Chief Arend Noordhof.

Acting Township Manager Morgan Calvert advised Council to email any questions to himself in order to compile and answer.

Mayor Smith advised the public watching and Council that if there are any questions from the Public, to please email Morgan, or if they wish to be on the agenda, to please advise Jennifer. Mayor Smith advised to be on the agenda as a delegation, requests would need to be sent to Jennifer by Monday, February 1, 2021 at Noon.

Next Budget Meeting

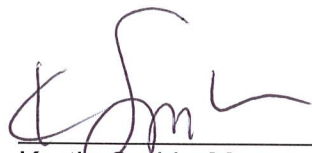
The next budget meeting is scheduled for Wednesday, February 3, 2021 at 6:00 PM.

Adjournment

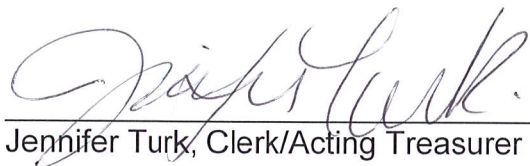
MOVED by Deputy Mayor Hendrikx

SECONDED by Councillor Brodie

Resolved that the Budget Council meeting be adjourned at 8:47 PM. CARRIED.



Kurtis Smith, Mayor



Jennifer Turk, Clerk/Acting Treasurer

