

**THE CORPORATION OF THE TOWNSHIP OF ADELAIDE METCALFE
COUNCIL MINUTES – November 4, 2019**

Present: Mayor Kurtis Smith, Deputy Mayor Mary Ann Hendrikx, Councillor Mike Brodie, Councillor Sue Clarke, and Councillor Betty Ann MacKinnon

Also Present: CAO/Treasurer Cathy Case, and Clerk Jennifer Turk

Call to Order

At 7:00 pm, Mayor Kurtis Smith called the meeting to order. A moment of silent reflection was observed.

Declaration of Pecuniary Interest and General Nature Thereof

The Municipal Conflict of Interest Act requires any member of Council to declare a pecuniary interest and the general nature thereof; and where the interest of a member of Council has not been disclosed by reason of the member's absence from a meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

None

Minutes

MOVED by Councillor MacKinnon

SECONDED by Councillor Brodie

Resolved that the minutes of the October 8, 2019 Special Council Meeting Minutes, October 17, 2019 Public Meeting Minutes, October 22, 2019 Regular Meeting Minutes, and October 28 Special Council Meeting Minutes be approved as circulated. CARRIED.

Correspondence

CORRESPONDENCE

- A. Upcoming Conferences/Seminars/Meetings
 - 1) Regular Council Meeting - Monday, November 18, 2019
 - 2) Regular Council Meeting - Monday, December 2, 2019
 - 3) Regular Council Meeting – Monday, December 16, 2019
 - 4) Emergency Management Year End Meeting – Wednesday, December 4, 2019 10am – Noon – Council Chambers
 - 5) CC-1 County of Middlesex - 2019 Wardens Banquet Invitation

Mayor Smith advised Council that tickets for the Warden's Banquet were sold out.

- 6) CC-2 SMGH Seminar November 12 2019
- 7) CC-3 SDCC Seminar November 14 2019
- 8) CC-4 Middlesex County - Symposium November 21, 2019

B. Recommended Reading

- 1) CC-5 SCRCA 2019 June Meeting Highlights
CC-5 SCRCA 2019 September Meeting Highlights
CC-5 SCRCA Newsletter October 2019
- 2) CC-6 BRA - Manual Collection Service vs Automated Collection
CC-6 BRA - October 17 BOD Meeting Highlights
- 3) CC-7 Enbridge Application 2020 Rates
CC-7 Enbridge Notice 2020 Rates

C. Action Required

- 1) CC-8 Kingsville - Resolution - Local Health Care Services
- 2) CC-9 Prescott-Resolution - Delegated Administrative Authority

MOVED by Councillor MacKinnon

SECONDED by Councillor Clarke

Resolved that Council support the resolution from the Municipality of Prescott regarding the creation of a new Delegated Administrative Authority in relation to the Building Code Act. CARRIED.

- 3) CC-10 MNRF Letter October 29 2019
- 4) CC-11 ROMA Delegation Request Form 2020

Mayor Smith inquired about requesting the Minister for the Ministry of Environment and Climate Change as a delegation at the ROMA Conference in 2020. CAO/Treasurer Cathy Case explained the process requesting a delegation at the ROMA Conference.

MOVED by Councillor Clarke

SECONDED by Councillor Brodie

Resolved that Council receive and file Correspondence items CC-1 to CC-8, and CC10 to CC-11. CARRIED.

Delegations & Timed Events

7:15 PM Francis Veilleux, President
Bluewater Recycling Association

Francis Veilleux provided Council with an update regarding the current service of curbside waste and recycling collection in the Township.

Francis provided Council with information pertaining to manual collection versus automated collection and advised Council that by 2022, manual collection operations will end, as the equipment will no longer be in service.

Staff Reports

Clerk Jennifer Turk presented her report to Council.

- 1) C-1 By-law Enforcement October 2019 Monthly Report

**MOVED by Councillor MacKinnon
SECONDED by Deputy Mayor Hendrikx
Resolved that Council receive the By-law Enforcement Report for the period ending October 30, 2019 as presented by the Clerk. CARRIED.**

CAO/Treasurer Cathy Case presented her reports to Council

- 2) CAOTR-1 Invoice Payment Approval
CAOTR-1 Invoice Payment Listing-Oct 19 to Nov 1 2019

**MOVED by Councillor Brodie
SECONDED by Deputy Mayor Hendrikx
Resolved that Council approve the accounts listing for the period October 19 to November 1, 2019 in the amount of \$256,857.60 as presented. CARRIED.**

- 3) CAOTR-2 Council Grant Policy
CAOTR-2 Council Grant Policy-DRAFT
CAOTR-2 Council Grant Policy-Application-DRAFT

**MOVED by Deputy Mayor Hendrikx
SECONDED by Councillor Brodie
Resolved that Council receive the Council Grant Policy Staff Report as presented by the CAO/Treasurer. CARRIED.**

**MOVED by Councillor Clarke
SECONDED by Councillor MacKinnon
Resolved that Council approve the Council Grant Policy as drafted. CARRIED.**

- 4) CAOTR-3 Strathroy-Caradoc Adelaide Metcalfe Servicing Agreement

**MOVED by Deputy Mayor Hendrikx
SECONDED by Councillor Clarke
Resolved that Council receive the Strathroy-Caradoc/Adelaide Metcalfe Servicing Agreement Update Report as presented by the CAO/Treasurer. CARRIED.**

**MOVED by Councillor MacKinnon
SECONDED by Councillor Brodie
Resolved that Council authorize staff to proceed with review and negotiation of the proposed extension of the current Strathroy-Caradoc/Adelaide Metcalfe**

Servicing Agreement and that staff provide monthly updates to the status of the extension agreement. CARRIED.

MOVED by Councillor Brodie

SECONDED by Deputy Mayor Hendrikx

Resolved that Council direct staff to prepare a report on the Safe Drinking Water Act and the Drinking Water Quality Management Standard. CARRIED.

- 5) CAOTR-4 Support for Grant Proposal-Warwick Township
CAOTR-4 Warwick Request-Community Hall Design Oct 19

MOVED by Councillor Clarke

SECONDED by Deputy Mayor Hendrikx

Resolved that Council receive the Support for Grant Request – Warwick Township Staff Report as presented by the CAO/Treasurer. CARRIED.

MOVED by Councillor Clarke

SECONDED by Deputy Mayor Hendrikx

Resolved that Council provide a letter of support for the Warwick ICIP-CCR grant application. CARRIED.

- 6) CAOTR-5 Automated Co-collection of Waste and Recycling
CAOTR-5 BRA-Renewal Options

MOVED by Councillor Clarke

SECONDED by Councillor Brodie

Resolved that Council receive the Automated Co-collection of Waste and Recycling Staff Report as presented by the CAO/Treasurer. CARRIED.

MOVED by Councillor Brodie

SECONDED by Councillor Clarke

Resolved that Council direct staff to further investigate costs associated with automated co-collection services from Bluewater Recycling Association. CARRIED.

- 7) CAOTR-6 Financial Report

MOVED by Deputy Mayor Hendrikx

SECONDED by Councillor Brodie

Resolved that Council receive the Financial Report including September and October 2019 Payroll as presented by the CAO/Treasurer. CARRIED.

Other Business

Councillor Clarke advised Council of the new General Manager for Community Futures Development of Middlesex County.

Deputy Mayor Hendrikx advised Council that the Adelaide Metcalfe Kerwood Optimist Club has purchased the church hall in Kerwood for the use of the service club.

Councillor MacKinnon inquired about the Council and staff Christmas gathering. CAO/Treasurer Cathy Case advised Council that this would be discussed later.

Mayor Smith advised Council of the Remembrance Day Service being held Sunday, November 10, 2019 at the cenotaph at the Adelaide Metcalfe Fire Hall, beginning at 11:00 AM.

By-laws

MOVED by Councillor MacKinnon

SECONDED by Councillor Brodie

Resolved that all three readings be given to:

By-law No. 72 of 2019 – Confirm Council Proceedings

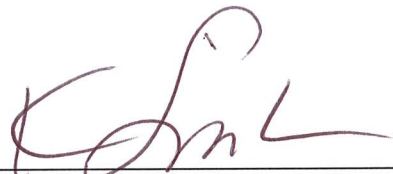
And that the by-laws be signed by the Mayor and Clerk and have the corporate seal attached. CARRIED.

Adjournment

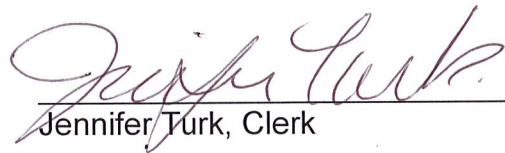
MOVED by Councillor Brodie

SECONDED by Deputy Mayor Hendrikx

Resolved that the meeting be adjourned at 8:15 pm. CARRIED.



Kurtis Smith, Mayor



Jennifer Turk, Clerk

